

## Legatus Group Policy and procedures register

<b>Name of policy/procedure</b>	<b>Date approved</b>	<b>Reviewed date</b>	<b>Review date</b>	<b>Responsible Officer</b>
Accounting Policy	18 Nov 2016	5 June 2020	May 2022	CEO
Agenda Items and presentation at meeting	5 June 2020		May 2022	CEO
Business Plan	3 Sept 2021		May 2025	CEO
Members Code of Conduct	5 June 2020		May 2022	CEO
Collaborative procurement	17 Feb 2017	5 June 2020	May 2022	CEO
Complaints procedure	17 Feb 2017	5 June 2020	May 2022	CEO
Confidentiality	18 Nov 2016	5 June 2020	May 2022	CEO
Credit Card	18 Nov 2016	5 June 2020	May 2022	CEO
Disciplinary	18 Nov 2016	5 June 2020	May 2022	CEO
Disposal of Assets	18 Nov 2016	5 June 2020	May 2022	CEO
Dress Code	18 Nov 2016	5 June 2020	May 2022	CEO
Employee Code of Conduct	3 Sept 2021		May 2025	CEO
Fraud and Corruption Prevention	18 Nov 2016	5 June 2020	May 2022	CEO
Grievance in the Workforce	18 Nov 2016	5 June 2020	May 2022	CEO
Informal Gathering	17 Feb 2017	5 June 2020	May 2022	CEO
Internal Controls	17 Feb 2017	5 June 2020	May 2022	CEO
Internal Review	17 Feb 2017	5 June 2020	May 2022	CEO
Investigation Checklist	18 Nov 2016	5 June 2020	May 2022	CEO
Privacy	18 Nov 2016	5 June 2020	May 2022	CEO
Procurement Tender	16 Feb 2018	5 June 2020	May 2022	CEO
Sexual Harassment	18 Nov 2016	5 June 2020	May 2022	CEO
Social Media	18 Nov 2016	5 June 2020	May 2022	CEO

Treasury Management	18 Nov 2016	5 June 2020	May 2022	CEO
Whistleblower Protection	17 Feb 2017	5 June 2020	May 2022	CEO
Workplace Bullying	18 Nov 2016	5 June 2020	May 2022	CEO
Work from Home	5 June 2020		May 2022	CEO