



LEGATUS GROUP

NOTICE OF MEETING

Legatus Group Regional Management Group

Friday 14 May 2021 12.30pm Clare & Gilbert Valleys Council

Or via Zoom

<https://us02web.zoom.us/j/82596408456?pwd=OFh5QVcrM2dsYlZjTmpWZW5ndGtXQT09>

Meeting ID: 825 9640 8456 Passcode: 143932

AGENDA

1. **Lunch – light lunch to be provided**
2. **Welcome / Apologies** Chair Colin Byles
3. **Member Changes / Committees**
 - 4.1 Stephen Rufus - Visitor Information Services Advisory Committee
4. **Update / Topical issues from members**

Members invited to provide update on topical issues.
5. **Actions from previous meeting 17 December 2020**

- 1) The LGASA Mutual – Andrew Johnson to join meeting 2pm
- 2) Water Affecting Activities BPOP agreements with Councils – information distributed to all councils
- 3) GISA Council Modernisation Grants – refer to item and Paul Chapman to attend meeting via zoom 1.30pm

6. **Joint Planning Boards (For discussion)**

Stephen Smith RPIA (Fellow) • Planning Reform Partner • Local Government Association to attend meeting 1.00pm and provide update.

7. **Public Transport (For discussion)**

The Regional Council of Goyder provided a letter which was included with the Legatus Group March 2021 agenda. This letter was sent to the Department of Infrastructure and Transport re the lack of public transport with a request the matter be progressed via the Legatus Group. The Legatus Group had general discussion on a way to progress and requested that “The topic is an agenda item for the next Legatus Management Group meeting for a suggested approach to be provided for the 11 June 2021 Legatus Group meeting.”

The Legatus Road Transport and Infrastructure Advisory Committee have discussed that this does not fit into their remit.

The Legatus Group Road Transport Plan includes:

Review of Public Transport Policy: The review for the plan was not intended to be a detailed analysis of all public transport services in the region, nor does it include consultation with significant stakeholders or communities. The following is taken from the plan (noting this may be out of date).

Current Public Transport Policy – State Government the Public Transport Division oversees the operation of the regional passenger transport services: Regular Route Services – timetabled and flexible intra-region bus services, which are contracted and subsidised by the state government and with transport concessions provided. Link SA is the main provider and provides bus services within The Barossa Council, Light Regional Council, Clare and Gilbert Valleys Council, and part of the Regional Council of Goyder.

Premier Stateliner run a service to Port Augusta two to four times a day covering all the main towns along the route, including Port Broughton for one service per day. Yorke Peninsula Coaches run services to Yorke Peninsula, the Copper Coast and the mid north as far as Peterborough. There is also a regular bus service to Quorn and Hawker from Adelaide provided by Genesis Transport.

Community Passenger Networks – Yorke Peninsula Coaches operate a community bus service within Yorke Peninsula and the Copper Coast. YP Community Transport is a separately incorporated body supported by Yorke Peninsula Council, Copper Coast Council and the District Council of Barunga West, which provides services within those council areas.

There is a privately owned and operated bus service around the town of Port Pirie, along with an assisted access service for the disabled (e.g. walking frames, wheelchairs).

The Northern Passenger Transport Network, based in Melrose to assist transport of disadvantaged persons and the aged to medical appointments, shopping and other social activities, is available in the council areas of Flinders Ranges, Mount Remarkable, Northern Areas, Ororoo Carrieton, Peterborough and Port Pirie Regional Council.

The Mid North Community Passenger Network extends over four council areas of Clare & Gilbert Valleys Council, Regional Council of Goyder, Wakefield Regional Council and Adelaide Plains Council, and is available to cater for the transport of disadvantaged people and the aged and infirm to medical appointments, shopping and other social activities.

Community Passenger Networks are currently only funded by federal and state governments until June 2020 (note: this was extended unsure of end date) and it was uncertain as to their future with the National Disability Insurance Scheme (NDIS) coming into place.

Regional Taxi Services – 24 hour metered fares which can access the SA Transport Subsidy Scheme for people with disabilities.

The Parliament of South Australia's Environment, Resources and Development Committee had an inquiry into transport and released its findings in December 2009. Key findings were: Committee Recommendations

- Government planning and funding for public transport in metropolitan Adelaide and regional South Australia reflect the urgent need to increase public transport's share of the passenger transport task.
- Regional bus service fares be reviewed with a view to reducing the fares within country towns and between Adelaide's nearby country towns. Metropolitan and country public transport fares should be

adjusted according to CPI on a regular basis and metro ticket boundaries be reviewed in light of the expanded urban area.

- That public transport be an essential element contributing to the achievement of the community's social goals, such as equity, social inclusion and the welfare of disadvantaged groups, through the network's geographical and temporal coverage and the quality of services provided.

The DPTI Travel Smart Program may be of assistance to regional communities as a way of providing travel behavioural change. This program looks at the transport needs of individuals and local areas, then provides cultural change tools. The Travel Smart Program would need to be linked with other programs such as community public transport network brokerage.

Conclusions

1. The current policy for public transport in SA is mainly focused on revitalisation for the higher demand centres in the Adelaide Metropolitan area and a transport brokerage brief on public transport demand growth in regions.
2. Regional public transport services into the future will more than likely need to be met by Regular Route Services and the integration of services.
3. Local public transport will tend to be provided within communities by Integrated Transport Services and Community Passenger Networks (if funding continues), supplemented where viable by Regional Taxi Services.
4. Travel Change behavioural programs could assist local people and communities in cultural change to travel demand (e.g. work from home, carpooling, teleworking, etc).

8. Legatus Group Strategic Plan Review (for information)

The background report following the survey and consultation was provided with the agenda to the 5 March 2021 Legatus Group meeting. A workshop was held with attendees asked to individually identify their reason / role and that of their organisation with regards the Legatus Group. The following comments were received:

Individual	Council
Represent my council – provide the voice – be a conduit – amplify the voices of others	Financial commitment – funder
Seek to influence via discussion - drive the discussion – patriciate	Identify issues on matters that councils cannot individually resolve
Advocacy	Collaborations – sharing – supporting the collective – supporting the collective
Contribute to the strategic and business plans – set the direction	Consider developing agenda items input from elected members and operational staff
Share knowledge	Bring forward issues from the community
Capturing issues that can only be influenced via regional representation	Respond to the business plans and responses sort
Support peers	
Stay informed – commit to input – take back information	
Provide leadership	
Commit to overseeing governance and financial management	

To understand the wider regional issues	
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The following feedback from individuals was also received:

Strategic Framework to include: Advocacy Plan – Opportunity Plan – Partnership Plan	Be the vehicle for reform
Less projects more advocacy	Ensure there is awareness and relevance to local issues
Too much happening	Offer training workshops across councils to allow growth
Less projects more advocacy	Strengthen through clarification of the regional partnerships with RDAs, PIRSA, SAROC & Landscape Boards

Other comment received:

- A review of Legatus should be undertaken independent of internal officers (Note the Sept 2020 Legatus Group meeting had requested the Legatus Group CEO undertaken the review)

Comments were then discussed by the group and included:

- Merit based criteria around advocacy projects to ensure strength in lobbying – Build the business case
- Provide RDAs with direction need to talk about shared goals and what Legatus wants to achieve – alignment of Strategic and Business Plans.
- Be clear in articulating to RDAs what Legatus wants to do.
- Advocacy in areas that RDAs cannot – point of difference. Identify and develop the issues and influence politicians at the local, state and national level.
- Continued support for Transport Committee
- Plan and share.
- Look at new ways of dealing with issues e.g. regional workforce – influence the removal of stamp duty on housing for those who move to the regions.

Priorities including Advocacy

The workshop broke into 3 smaller groups and discussed the following responses were provided:

Group 1

- Transport: Roads, Freight Corridors, Bridges, Floodway’s and Culverts
- Waste Management: Sub-regional approaches where common needs exist
- Regional Health: Access, Infrastructure Needs, Wellbeing / Mental Health and Childcare
- Water: Critical Domestic Supply, Sustainability and Economic Opportunities.
- Housing: Affordability and unlocking land for development
- Education
- Overabundant species: Corellas, Kangaroos and Emus

Group 2

- Transport: Unfunded (lobby)
- Health Services: Advocate – Wellbeing / Mental Health loss of services, need to attract doctors. Hospitals underfunded.

- Education: Retention of students, downfall of TAFE and tertiary duplication of courses rather than specialisation
- Waste: Whole of regional approach – reduce cost – Lobby
- Be the first point of contact for State Govt
- Facilitate the sharing of information
- Note the regional dilemma – sponge effect – equity issues as regional centre absorbing the service provided to smaller communities

Group 3

- Help execute strategic desires of the Board and Management Group
- Collaborative Advocacy
- Support Mayors
- Help filter the real from the desires
- Avoid duplication with other agencies
- Agenda relevant to members
- Influence / advocate / lobby
- Decision tree for projects business case model to develop the projects
- Sub-regional groups come together to identify issues that could be scoped and invite Legatus Group CEO to attend and consider the triaging and further scoping and reporting back
- Who should be members – is there a need to revisit charter?
- Bottom-up decision making for projects as opposed to good ideas.
- Human and asset audit – check in with other agencies map out what the region offers.

Simon Millcock comments

- The region has a formal alliance with RDA Yorke Mid North and Northern and Yorke Landscape Board and less formal arrangements with RDA Barossa Light Gawler Adelaide Plains and RDA Far North. The formal alliance includes the joint regional plan which was developed around 4 years ago and this model is seen as important for regional collaboration. Both RDA YMN and Landscape Boards are currently reviewing their strategic and now may be a time to review the regional plan. Closer alignment with RDA BGLAP may now be possible due to the joint Climate Change Sector agreement.
- Note that as CEO he also has a role to co-ordinating and initiating proposals for consideration of the Board and thanked them for their support including on topics that may be gaps in the region such as the recent work on Reconciliation.
- Observation was that the advisory groups and refence groups have seen great value at the operational level for networking and sharing.
- Some of this was also outlined in the independent CEO performance review during March / April which included:
 - CEO has a difficult task due to the complexity and diversity across the region, they feel his knowledge of the region is very good and he ensures emerging issues are brought to the attention of the member Councils.
 - More assistance from the Board is required to have a greater strategic focus, they feel there should be clearer and more relevant goals and objectives as they believe the CEO is too operational currently.
 - Acknowledge that it is almost impossible to satisfy all 15 Councils although the CEO does try and the staff recognise the variance in engagement from different Councils.
 - Some participants would like a reduction in the projects and an increased focus on advocacy.
 - Some participants feel the Board needs to be more united on the strategic direction and look at what the return on investment is on some of the projects. They feel more strategic planning is required and less project management.

There will be a formal report prepared for the 11 June 2021 Legatus Group meeting.

9. 20/21 Business Plan and Budget update

9.1 Capacity Building - Busy schedule including significant workshops / forums / conferences since the last meeting and they include:

- 25 Feb Remarkable Southern Flinders Ranges Tourism Webinar (on our website)
- 26 Feb Legatus Group Annual Roads Forum – Balaklava
- 19 March SA Parks and Leisure Conference (Legatus supported) – Clare
- 24 March SA Regional CWMS Forum (managed by Legatus Group) – Whyalla
- 26 March Yorke Mid North Regional Forum (join with RDA and Landscape Board) - Clare
- 6 May Legatus Group Visitor Information Services Workshop – Clare
- 19 – 21 May SA Regional Creative Industry Conference (coordinated by Legatus Group) - Port Pirie.
- 21 May – Regional Women’s Networking Event (coordinated by Legatus Group) - Mintaro
- 31 May SA Regional Organisation Councils Regional Waste Pathways Forum (hosted by Legatus Group) – Tanunda.
- 7-8 June SA Mainstreet Conference – Clare (Legatus Group sponsors)

9.2 Recent reports / videos published on the Legatus Group Website

- Legatus Group 2030 Regional Transport Plan socio-economic impacts associated with major roads deficiencies
- Mixed Reality - Augmented and Virtual Reality Tourism Research Project
- Yorke Peninsula Tourism Accessibility Research Project
- Sustainability Hub Concept Plan
- 4 videos on volunteering include 3 youth related volunteering
- Climate Change Sector Agreement
- Waste Management Infrastructure for South Australian Regional Local Government
- Regional SA Waste and Resource Recovery Background Report by Rawtec
- Legatus Group video on increased funding local road networks completed and released

9.3 Projects commenced

- Coastal Management Action Plan – Implementation Stage I (Yorke Peninsula, Copper Coast & Barunga West)
- Smart Irrigation (Copper Coast & Orroroo Carrieton)
- Stormwater Harvesting (Copper Coast, Light & Adelaide Plains)
- CWMS Pump Monitoring and Management (Copper Coast & Light)
- Remarkable South Flinders Ranges Council Alliance (Mt Remarkable, Northern Areas & Pt Pirie Regional)
- Research projects
 - Potential for making and using organic waste
 - A supply chain analysis of the circular economy in regional South Australia
 - Implementing the Circular Economy in SA
- 2 collaboration agreements with University of Adelaide
 - Remarkable South Flinders Ranges Local Government Alliance Tourism Research
 - Community Wellbeing Awareness and Gap Analysis
- Legatus Group Regional Waste Management Action Plan
- Prioritising for 21/22 SLRP Grant Applications
- Stage 2 of the Yorke Peninsula Tourism Accessibility Research Project

9.4 Other

- Drought Hub application of which Legatus Group are a partner funding was announced with confirmation that Legatus Group are partners and with their headquarters at Roseworthy and a node at Orroroo.
- Coordinated Councils responses to the Coasting Around Yorke: Sustaining the future of the Yorke and Gulf Walks re \$1.4m grant application by Northern and Yorke Landscape Board.
- Submitted a \$47,000 grant application to Green Industries SA for the Waste and Resource Recovery Modernisation and Council Transition Package.
- Discussion paper on CWMS provided to LGA CWMS Management Committee who noted the contents of the paper. They agreed that a CWMS reform agenda will be developed by their Program Manager and that some issues raised will be incorporated as part of the reform agenda.
- Accessibility Tourism Funded e-trike project announcement due in May (collaboration with Yankalilla and Mitcham Councils)
- Reconciliation Action: The Legatus Group Board approved the development in consultation with an Aboriginal lead for a workshop to follow the June 2021 Legatus Group meeting for a module that focuses on “Working with Aboriginal People, Communities & Organisations” and that the Landscape Board and RDA Boards be invited to also attend. The Legatus Group encourages member councils to engage with their local Aboriginal Cultural Groups in their respective council regions to hold Aboriginal Cultural Awareness workshops delivered by the local Aboriginal Cultural Group.

10. **CWMS & Waste** (Paul Chapman to join the meeting re CWMS & Waste along with Mark Rawson & Kristian Le Gallou from Rawtec re Legatus Group Waste Management Action Plan)

10.1 CWMS Discussion Paper

Advice from the LGA is that they would like to bring the sector reform back in-house and will incorporate future discussions outcomes from the conference and the discussion paper. These will assist with the reform paper that will be developed by the CWMS Committee. They thanked the Legatus Group for the work that has been done in this area through the state-wide consultations.

The Legatus Group are in discussions with the LGA to gain support to continue to progress the Joint CWMS Services Arrangements through until June 2022 which would include amongst other items, support for the LGA CWMS Management Committee in their efforts to progress. This would include supporting a workshop with each Regional LGA during 21/22.

10.2 2021 CWMS Conference

EVENT PROGRAM

<p>10:00 WELCOME Paul Havelburg Regional Manager UniSA</p> <p>10:05 WELCOME TO THE CONFERENCE Simon Millcock CEO of the Legatus Group</p> <p>10:20 ESCOSA'S REFORM AGENDA: SHARED COMMITMENT TO CUSTOMERS</p> <p>10:45 EPA LICENCE FEE DISCOUNTS Tim Gubbin Senior Environment Protection Officer EPA</p>	<p>10:50 CWMS AND PERFORMANCE REPORTING Naomi Struve Manager, Water and Sewerage Infrastructure, OTR</p> <p>11:30 CWMS AND REGIONAL COUNCILS INTRODUCTION Simon Millcock CEO Legatus Group</p> <p>11:45 THE CWMS DISCUSSION Paul Chapman Project Officer Legatus CWMS Advisory Committee</p>	<p>13:00 RESEARCH: INTRODUCTION Prof Chris Chow, UniSA</p> <p>13:05 EXPANDING THE CAPACITY OF A CWMS Dr Linda Shi UniSA</p> <p>13:30 CONDITION MONITORING OF CWMS PUMPS Dr Vinay Sriram IPACS</p> <p>13:45 SOME BLUE SKY THINKING Masters students UniSA</p>	<p>14:00 WORKSHOP: LGA THINKING ABOUT CWMS Michelle Wittholz CWMS Program Manager Local Government Association</p> <p>14:10 BREAK OUT GROUP DISCUSSIONS</p> <p>14:30 FEEDBACK FROM GROUPS</p> <p>14:45 THE LEGATUS AGENDA FOR CWMS Simon Millcock CEO of the Legatus Group</p>
<p>11:15 MORNING TEA</p>	<p>12:15 LUNCH</p>	<p>3.00 CLOSE</p>	

Notes from the workshop session have been made available to LGA and Regional LGAs. The Legatus Group is planning to coordinate the conference in 2022 and suggestion is to hold it in a more central spot including Adelaide as a possibility to attract more people and to also include more case studies by councils to be included. Presentations from the conference are available on the Legatus Group website.

10.3 Expansion of existing CWMS in SA.

The report on the evaluation of expansion options for existing CWMS in SA has been completed and will be provided with the notes from the conference to LGA and Regional LGAs. This will be provided to the Legatus Group CWMS Advisory Committee with a recommendation to the Legatus Group that they publish the report at their 11 June 2021 meeting. It is hoped that this work and the Conference notes will assist in the reform paper being developed by the CWMS Committee.

10.4 Verify-trust model

ESCOSA are progressing with their verified trust and accountability model which had previously considered under the title of Ethically Based Regulation. The central idea is that CWMS licensees which include financially sustainable and compliant with regulation to be regarded as Category A and would have reduced (but still significant) reporting requirements. Category B Councils would face tailored regulation at least as tight as currently and would be named on the ESCOSA website. In addition, all Councils would be required to become members of the EWOSA and would incur fees to do so and with the Ombudsman adjudicated any complaints.

10.5 On-line course

The initial course content developed in consultation with the regulators will be further reviewed and finalised with approval of the content with the regulators. This is to ensure it has the right terminology and consistency. An update on the RFQ for the script writer should be distributed soon and plan is to develop scripts and scope out project costs for production and help identify partners.

10.6 Remote sensing and asset management in CWMS

The initial project with IPACS, Copper Coast Council and UniSA has been expanded to now include Light Regional Council and Wakefield Regional Council.

10.7 Potential for making and using organic waste

This report has been completed and builds on a previous study of biosolids and septage waste within Legatus Group councils which found that there was insufficient volume of this material to establish a composting plant. This study identifies additional sources and volumes of compostable organic waste from primary producers in the Mid North and potential users of locally produced compost within Legatus council region. It discusses challenges and opportunities of combining compost feedstocks, potential contamination within feedstocks and composted products and future stakeholder engagement. This will be provided to the Legatus Group CWMS Advisory Committee with a recommendation to the Legatus Group that they publish the report at their 11 June 2021 meeting.

10.8 A supply chain analysis of the circular economy in regional South Australia

The final report is due in June on a feasibility research study that will provide an analysis and insights into the contractual commitments and logistical challenges along the supply chain- connecting regional sources of organic material to the processing plants.

10.9 Legatus Group list of all system

We are currently surveying all our member councils on the current list and information on the systems within the Legatus Group and this may be of interest for other Regional LGAs to undertake if you do not currently have such a list.

10.10 Waste Management

The Legatus Group were commissioned by the SA Regional Organisation of Councils (SAROC) and secured funding from Green Industries SA to progress regional waste management for Local Government. At the March 2021 SAROC meeting they received the following two reports which have now been published on the Legatus Group Website.

- a) Waste Management Infrastructure for South Australian Regional Local Government

[Final RWM Infrastructure Report for SAROC 2 March 2021](#)

- b) Regional SA Waste and Resource Recovery Background Report by Rawtec

[Rawtec Regional SA Waste and RR Background Report_23Dec20](#)

These reports will assist with future actions regarding Waste Management for Regional Local Governments in SA and for the development of the Legatus Group Waste Management Action Plan.

10.11 SAROC SA Regional Waste Pathways Forum

The Legatus Group are hosting and working with the LGA to finalise the program for the 31 May SAROC SA Regional Waste Pathways Forum to be held at Chateau Tanunda.

Speakers confirmed by Legatus Group are:

- Peter Wadewitz is the Managing Director of Peats Soil & Garden Supplies who has 40 years processing compost, and inventor of the BiobiN® plus involved with organisations such as Waste Management Australia, Compost Australia, Compost for Soils and the newly formed AORA group.
- Laureate Professor Veena Sahajwalla Director, Centre for Sustainable Materials Research & Technology, UNSW Sydney who is an internationally recognised materials scientist, engineer, and inventor revolutionising recycling science. In 2018, Veena launched the world's first e-waste MICROfactorie™ and in 2019 she launched her plastics and Green Ceramics MICROfactories™, a recycling technology breakthrough.
- Herve Calmy Dip. URP, CPP, MPIA, MRAIA. Director Calmy Planning & Design. He is a French Government qualified Architect and certified practising Town Planner in Perth. His present work focuses holistically on zero emissions, food security, biochemical research and the central role of hydrogen within the interactive local government planning/economic development paradigm.
- Dr Paul Chapman Project Manager Legatus Group. Paul has extensive experience as a teacher, researcher and public policy advocate. His major focus has been economic development, with lots of cross-disciplinary work across engineering, sociology and agriculture.
- Tony Thiele who manages a community led E-Waste disposal service is located at Nuriootpa.
- Pat Williams Clare Lions waste projects.

10.12 Mid North Organics Process and Compost Pilot Facility No. 1

The Legatus Group has commenced discussions with member councils to investigate establishing a Pilot Plant for Organics Recycling with funding currently available through GISA under its Recycling Infrastructure Grants.

Composting organic materials for reuse ticks many of the boxes and as such would be looked at favourably with a funding application. But this will require some Councils who are willing to indicate a commitment to the project.

Work already undertaken shows regional composting is likely to be viable: when all the costs and benefits are considered regional composting is a cost-effective use of this material. The scale required can be achieved by collaboration among a few Councils to deal with the organic waste.

The concept being considered is to partner with a private sector organics processor to establish a composting facility that would recycle organic materials collected by Councils in the Legatus area.

Funding is available for infrastructure development and the proposal is to apply for funds to establish the facility. Those funds need to be matched and can include the provision of a suitable site and use of existing infrastructure.

The project plan is to build a Facility to compost organic materials in the mid north of South Australia. It will be a small, trial and demonstration facility owned by the District Council of Peterborough, operated in collaboration with a leading processing firm, Peats Soils to pilot future development of more facilities.

The Legatus Councils were invited to meet on 28 April to discuss the concept of regional organics processing and the trial plant and all 6 Councils who attended expressed significant interest. Subsequent discussions with the two Councils who volunteered to host the Facility, Peterborough and Port Pirie, led to agreement that Peterborough was a more suitable site for a small, scale pilot plant focussed on community engagement. Port Pirie would pursue its own plans to manage its organic waste, including completing covering old landfill sites and would remain “a closely interested by-stander”.

10.13 Legatus Waste Management Action Plan

Following the formation of a reference group a request for quote to commence a Legatus Group Waste Management Action Plan was released. Rawtec were confirmed as the consultants to undertake this work and are meeting with the Reference Group Monday 10 May to finalise the scope of the project which will include:

- Stage 1 - Project inception, site visits, data analysis and discussion paper
- Stage 2 - Waste Management Workshop
- Stage 3 - Waste and Resource Recovery Strategy and Action Plan

Rawtec will attend the meeting and outline the steps for progressing.

10.14 MRFs

The Legatus is proposing to investigate establishing a Regional SA North/West MRF. The three Regional LGAs who cover the councils north and west of Adelaide are the Legatus Group, Upper Spencer Gulf Cities and the Eyre Peninsular Regional who the Legatus Group are seeking to discuss a partnership to investigate the possibility of establishing a Materials Recovery Facility (MRF) to service this area. Currently co-mingled waste is transported to MRFs in Adelaide but collaboration among regional Councils might make a closer facility cost-effective. Due to the short time frame and current workload and application for current funding which closes on 14 May was not progressed.

Recent work undertaken by the Legatus Group for SAROC, looking at Waste Management Infrastructure for South Australian Regional Local Government, indicates that a MRF fits well in the mix for the available funding. It also indicates that a MRF can be cost-effective if two related criteria are met: enough Councils collaborate to establish it and it is placed in the right location.

Legatus has partnered with UniSA to build a model of regional waste management costs. The model considers the distances involved and the cost in transporting comingled recyclables to an aggregation site and would be used in this project.

The proposal is to fund further use of the model to determine:

- a) The benefits that come from separating comingled materials in the regions (some revenue is generated and compaction makes transport to Adelaide cheaper but neither have been modelled to date)
- b) The optimal location which minimises total costs
- c) Estimates of the cost savings for each participating Council
- d) Establishing the relevant business case/s

11 21/22 Draft Business Plan and Budget

The Legatus Group must adopt the Annual Business Plan and Budget after 31 May and before 30 June for the ensuing Financial Year.

Due to the variation of the Charter, Constituent Councils may now comment on the Annual Business Plan and the Budget in writing to the Legatus Group Chief Executive Officer at least ten (10) business days before the meeting at which the budget is to be adopted or through its Board Member at that meeting. As such written responses are required by 28 May 2021.

There is no requirement now for all Councils to approve but to be provided the opportunity to comment and the decision now rests with the board.

As of 8 May 2021 Goyder, Light and Wakefield Councils have responded with their support / endorsement.

With reference to the budget and the level of reserves the draft business plan and budget includes the following:

It has been recognised by the Board, Audit Committee and Management Group that the Legatus Group is seeking to have a manageable reserve that allows for around 18 months of core operational expense with some contingencies for any priority issue. The amount which has been agreed on previously is \$450,000. The 2021/2022 draft budget allows for \$480,000 which includes the allowance for up to \$100,000 relating to supporting the 3rd year for Drought Wellbeing which has not been utilised in the first 2 years.

There was no membership fee increase in 2020/2021 which is the only core source of income for the Legatus Group.

The LGA have advised that they will continue the base-level Regional Capacity Building Allocations indexed to the Adelaide CPI for one more year (2021-22) subject to the existing conditions. There will then be a review to inform the future of the Regional Capacity Building Allocations.

The 2021/2022 draft budget is seeking to use some of the reserves to continue with the advocacy and project work that can then leverage in partnership with councils and or others to gain increased resources for the region via grants.

Note there will need to be flexibility in the budget process as many grants will not be known at the time of developing the budget.

Key Assumptions

1. Membership fees 2% increase in fee to be considered at the AGM
2. LGA regional capacity grant of \$42,000 confirmed
3. LGA R&D funding will need to be applied for
4. LGA CWMS funding is being applied for
5. LGA, State and Commonwealth grants will need to be applied for. As such there would be no contracts entered or commencement of projects which require external funding until this funding is secured for those projects.

12 Administration

12.1 CEO performance review.

McArthur's undertook the review which covered the work of the CEO for the previous 12 months. All Board Members, selected CEO's, Staff and the CEO were given the opportunity to provide comments and scoring against 7 Key Result Areas. External Stakeholders were also invited to provide comments on their interactions with the CEO. There was 67% participation from the Board, 100% participation from CEO's and 50% participation from staff. The report will be provided to the 11 June 2021 legatus Group meeting for their consideration.

12.2 Financial Management Services

Colin Davies has been contracted for 3 years to provide the Legatus Group Financial Management Services and a transition is occurring currently.

10. Other business

11. Next meeting – Guest Speaker / Location

12. Close