



AGENDA ITEMS AND PRESENTATION TO MEETINGS Issued 5 June 2020

I. INTRODUCTION

The Legatus Group ('LG') is the peak regional local government organisation that is focused on the interests of its communities. The LG recognises that there are other regional organisations whose focus complements and supports the role of Local Government and that they are important regional partners for the Legatus Group.

The LG Member Councils are:

Adelaide Plains Council

Barunga West Council

Clare and Gilbert Valleys Council

Copper Coast Council

District Council of Mount Remarkable

District Council of Orroroo Carrieton

District Council of Peterborough

Light Regional Council

Northern Areas Council

Port Pirie Regional Council

Regional Council of Goyder

The Barossa Council

The Flinders Ranges Council

Wakefield Regional Council

Yorke Peninsula Council



2. INTERPRETATION

The LG is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the group and ensure that they act in accordance with its Charter.

1. The Chief Executive Officer (CEO) is responsible to the Legatus Group for the implementation of the decisions of the Legatus Group and will work collaboratively with the Regional Management Group.

1.1. The position objectives for the CEO are to provide effective leadership and business direction within the Legatus Group's region to ensure the achievement of the Legatus Group's strategic directions.

1.2 The principal accountabilities of the position are to include but are not limited to representation and advocacy based on individual councils' adopted policy positions and the Legatus Group's adopted policy position.

2. Presentations to the Legatus Board of Management will be allocated a specific time in the Board Agenda Papers. The Legatus CEO in consultation with the Chair will determine presenters at the LG Board meetings.
3. The Board priority order for presentations will be determined by the Chair and CEO based around the following:
 - a. The Legatus Board of Management invited presenters and Federal/State Members.
 - b. State/Federal Agency department heads.
 - c. Presentations directly related to Legatus Strategic Plan.
 - d. State/Federal Agency presentations which will directly impact the Legatus Group member Councils.
 - e. Regional Organisations i.e. RDAs and Landscape Boards.
 - g. All others.

3. TIMEFRAME

Member Councils wishing to present matters to the Board or committees for discussion or decision must consider the schedule of meetings of the Board of Management and the Committees and must be undertaken in consultation the Legatus CEO. All matters for



discussion and seeking of resolution must be made in writing with sufficient time to ensure that the Legatus Group CEO can provide in the appropriate agenda.

The meetings comprise the following:

- Legatus Group Ordinary Meetings (tri-monthly)
- Legatus Group Annual General Meeting
- The advisory committees meet on a regular basis usually 2-3 weeks prior to board meetings and the current advisory committees are:
 - Regional Management Committee
 - Audit and Risk Management Committee
 - Road and Transport Infrastructure Advisory Committee
 - CWMS Advisory Committee
 - Visitor Information Services Advisory Committee

2. It is noted that all agendas and minutes are published on the Legatus Group Website and minutes are provided to the relevant members of the meetings.

3. STRATEIC ALLIGNMENT

Legatus Group Strategic Plan 2018-2028

Goal One: Speak with a united voice on matters of regional importance

Signature:

Date: 12 June 2020

Chief Executive Officer

2. LEGISLATION and OTHER DOCUMENTS

Local Government Act 1999 (SA)(as amended)

Legatus Group Strategic Plan 2018-2028

Legatus Group Charter

Work Health and Safety Act 2012 (SA)(as amended)



3. AVAILABILITY & GRIEVANCES

This policy is available for inspection at the Legatus Group office at 155 Main North Road, Clare during ordinary business hours.

It is also available for inspection, download or printing, free of charge, from the Legatus Group's website at www.legatusgroup.sa.gov.au

Any grievances in relation to this policy or its application should be forwarded in writing addressed to the Chief Executive Officer, Legatus Group, PO Box 419, Clare, SA 5453.

4. REVIEW

This Legatus Member Councils Matters for Board Discussion/Decision Policy shall be reviewed by the Legatus Group within (4) years of the issued date.

Date	Revision Number	Reason for Amendment