



Minutes of the Legatus Group Annual General Meeting

17 August 2018

Sir Hubert Wilkins Building OD5 Road Jamestown

1.0 Meeting Preliminaries

Present

Board members: Mayor Peter Matthey – Chairman (Goyder), Mayor Bob Sloane (Barossa) Mayor Cynthia Axford (Barunga West), Mayor Allan Aughey OAM (Clare & Gilbert Valleys), Mayor Peter Slattery (Flinders Ranges), Cr Peter Kennelly (Light), Mayor Colin Nottle (Mount Remarkable), Mayor Denis Clark (Northern Areas), Chairman Kathie Bowman (Orroroo Carrieton), Mayor John Rohde (Port Pirie), Mayor Rodney Reid (Wakefield) and Mayor Ray Agnew OAM (Yorke Peninsula)

In Attendance

Mr Andrew Cole (CEO Barunga West), Dr Helen Macdonald, (CEO Clare & Gilbert Valleys), Mr David Stevenson (CEO Goyder), Mr Wayne Hart (CEO Mount Remarkable), Mr Colin Byles (CEO Northern Areas), Mr Kristin Clark (CEO Orroroo Carrieton), Mr Jason Kuchel (CEO Wakefield), Cr Bim Lange (Barossa), Ms Lyn Wallace (RDA Yorke Mid North), Mr Eric Sommerville (Northern and Yorke NRM) Mr James Miller (CEO Adelaide Plains), Mr Matt Pinnegar (CEO LGA) and Mr Simon Millcock (CEO Legatus Group).

State MP's:

Apologies

Mayor Paul Thomas AM (Copper Coast), Mayor Tony Flaherty (Adelaide Plains) and Mayor Ruth Whittle (Peterborough).

Council CEO's Mr Martin McCarthy (Barossa), Mr Brian Carr (Light), Mr Peter Harder (Copper Coast), Mr Peter Ackland (Port Pirie), Mr Peter McGuinness (Peterborough) Mr Colin Davies (Flinders Ranges) and Mr Andrew Cameron (Yorke Peninsula).

MP's Minister's Hon Stephan Knoll Member for Schubert and Hon Dan van Holst Pellekaan Member for Stuart, Mr Geoff Brock Member for Frome, Mr Fraser Ellis Member for Narrunga, Mr Tony Piccolo Member for Light. and Mr John Gee Member for Taylor.

Ms Claire Wiseman, Ms Anne Moroney, Mr Dylan Strong and Mr Trevor Naismith.

1.1 Opening

The Chairman declared the meeting open at 10.35am

1.2 Welcome to Northern Areas Council

Held over till ordinary meeting.

1.3 Authorisation of Voting Delegates

The meeting was advised that the Legatus Group CEO has received written correspondence from Light Regional Council to advise that Mayor Bill O'Brien is on leave from the Council and Cr Peter Kennelly is Acting Mayor.

Motion: That Cr Kennelly is the current principal member of the Light Regional Council for the Legatus Group meeting on 17 August 2018.

Moved: Mayor Bob Sloane Seconded: Mayor Cynthia Axford

CARRIED

1.4 Confirmation of Previous Minutes

Minutes of the Legatus Group Annual General Meeting held on 8 September 2017 at the Kadina Football and Netball Clubrooms 1 Doswell Terrace Kadina were tabled.

Motion: That the minutes of the Legatus Group Annual General Meeting held on the 8 September 2017 at the Kadina Football and Netball Clubrooms 1 Doswell Terrace Kadina be taken as read and confirmed.

Moved: Mayor Colin Nottle Seconded: Mayor Ray Agnew

CARRIED

1.5 Business arising no otherwise on the agenda 10.45 am Nil

2 Annual General Meeting Requirments

2.1 Annual Reports

Motion: That the annual reports presented by Chairman Mayor Peter Mattey, CEO Simon Millcock and Mayor Ray Agnew as Chair of the Audit and Risk Management Committee which had been distributed with the agenda be received and adopted as the Legatus Group Annual Reports for 2017/2018.

Moved: Mayor Denis Clark Seconded: Mayor Rodney Reid

CARRIED

2.2 Annual Financial Report

Motions:

1. That the Legatus Group annual financial statement for the year ending 30 June 2018 presents a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual financial report.
2. That the Legatus Group writes to the Auditor Mr Ian G McDonald FCA, Creative Auditing, Henley Beach South Australia advising that the board discussed the requirements of the Related Party Disclosures and confirms that there are no transactions that are required to be disclosed.

3. That the Legatus Group write to thank Mr Griff Campbell for the services provided to Legatus Group for their financial management.
4. The Legatus Group retain Mr Ian G. McDonald as Auditor for the year ending 30 June 2019.
5. That the Chair, Legatus Group CEO along with Council CEOs certify via their signature acceptance of the 2017/2018 Legatus Group audited annual financial statement.

Moved: Chairman Kathie Bowman Seconded: Mayor Ray Agnew

CARRIED

Mayor Allan Aughey and CEO Dr Helen Macdonald joined the meeting at 10.43am

3.3 Election of Office Bearers

The Chairman declared all offices vacant and passed the Chairing of the meeting to the Legatus Group CEO. The CEO confirmed as per the agenda that at the close of business on Thursday 9 August 2018 the following nominations had been received for the officer bearer positions:

Chair: Mayor S.P. (Peter) Mattey by the Regional Council of Goyder
Deputy Chair: Mayor Bob Sloane by The Barossa Council

Motion: That Mayor Peter Mattey is elected to the position of Chair for the Legatus Group and that Mayor Bob Sloane is elected as Deputy Chair of the Legatus Group.

Moved: Mayor Peter Slattery Seconded: Mayor John Rohde

CARRIED

Nominations were called for the vacant Deputy Chairman position.

Motion: That Chairman Kathie Bowman be elected to the position of Deputy Chair of the Legatus Group.

Moved: Mayor Denis Clark Seconded: Mayor Peter Slattery

CARRIED

Chairman Peter Mattey resumed chairing the meeting.

CEO's Matt Pinnegar and James Miller joined the meeting at 10.45am

3.4 Appointment of representatives to other organisations

The meeting noted that Mayor John Rohde was not eligible to vote due to Port Pirie Regional Council being in the SAROC voting region of Upper Spencer Gulf Cities.

Motion: That Mayor Peter Mattey and Mayor Bob Sloane be nominated as the Legatus Group South Australian Regional Organisation of Council representatives to commence from the 2018 LGA Annual General meeting.

Moved: Mayor Peter Slattery Seconded: Mayor Colin Nottle

CARRIED

Motion: That the meeting records the appreciation of the Legatus Group for the contribution that Mayor Denis Clark has provided in his role as both Deputy Chair to Legatus Group and as Legatus Group representative on the South Australian Regional Organisation of Councils and LGA Board.

Moved: Mayor Bob Sloane Seconded: Chairman Kathie Bowman

CARRIED

3.5 Delegations

Motion: That the following delegations be approved for 2018/2019

Delegation	To
Bank account signatories	Legatus Group Chief Executive Officer (CEO) Simon Millcock, Flinders Ranges CEO Colin Davies and officers Darryl Whicker, Julie Rayner and Christine Bowden
Approving expenditure of budgeted items	CEO Simon Millcock
Approving project briefs	CEO Simon Millcock
Approving contracts within budget up to \$5,000	CEO Simon Millcock
Calling for tenders, contracts and consultancies	CEO Simon Millcock after consultation with Chair Mayor Peter Matthey and Deputy Chairs Mayor Bob Sloane and Chairman Kathie Bowman
Appointing tenders, contracts and consultancies	CEO Simon Millcock after assessment panel and with approval from Chair Mayor Peter Matthey and Deputy Chairs Mayor Bob Sloane and Chairman Kathie Bowman
Recruitment of staff other than CEO	CEO Simon Millcock
Performance management of CEO	Chairman Mayor Peter Matthey and Deputy Chairs Mayor Bob Sloane and Chairman Kathie Bowman
Performance management of staff and contractors	CEO Simon Millcock

Moved: Mayor Denis Clark Seconded: Mayor John Rhode **CARRIED**

3.6 Determination of Council subscriptions 2018/2019

Motion: That the 2018/2019 Legatus Group Constituent Council subscriptions are set as \$11,015.

Moved Mayor Rodney Reid Seconded: Chairman Kathie Bowman **CARRIED**

3.7 Delegates Allowances

Motion: That the 2018/2019 delegates allowance is set at \$4,300 for the Chair and \$1,700 to be spread across the Legatus Group zone delegates for SAROC and the Local Government Association Board.

Moved: Mayor Ray Agnew Seconded: Mayor Denis Clark **CARRIED**

4 OTHER BUSINESS

4.1 Legatus Group Committees

The meeting noted the Legatus Group CEO's report and that the current Audit and Risk Management and Road and Transport Infrastructure Committees appointments are current.

4.2 The 2019 Legatus Group meetings

Motion: That the Legatus Group meetings for 2019 are:

- Friday 22 February – District Council of Peterborough
- Friday 24 May – Wakefield Regional Council
- Friday 30 August – Port Pirie Regional Council
- Friday 29 November – Barunga West Council

Moved: Mayor Rodney Reid Seconded: Mayor Cynthia Axford

CARRIED

16 Close of Meeting

Meeting closed by the Chair at 10.50am.

Signed as a true and correct record:

Chairman _____ Dated _____