



Legatus Group

CWMS Working Group Committee

Terms of Reference

Introduction and Context

The Legatus Group Charter states:

7.10 Committees

- 7.10.1 The Board may establish a committee of Board Members and/or other persons for the purpose of:
- 7.10.1.1 enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference given by the Board to the Committee; or
 - 7.10.1.2 exercising, performing or discharging delegated powers, functions or duties.
- 7.10.2 A member of a committee established under this Clause holds office at the pleasure of the Board.
- 7.10.3 The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference determined by the Board.
- 7.10.4 A member of an advisory committee established under this clause holds office at the pleasure of the Board.
- 7.10.5 The Chair of the Board is ex-officio a member of any committee or advisory committee established by the Board.

Terms of Reference

The primary function of the Legatus Group CWMS Advisory Committee is to coordinate and progress CWMS issues and activities, and particularly to:

- Oversee the role of the Legatus Group in the implementation of the Joint Services Arrangement
- Assess and prioritise regional CWMS projects as necessary
- Coordinate and support submissions for funding on regional CWMS issues but in particular for regional funding in conjunction with Councils
- Encourage greater cross-Council and stakeholder liaison and collaboration
- Foster regional CWMS planning throughout the Region
- Raise and discuss CWMS issues of common interest or concern and develop appropriate courses of action for recommendation to the Legatus Board
- Facilitate greater awareness and understanding across member councils of CWMS issues
- Monitor project reporting and requirements of any project funding agreements
- Undertake actions or tasks as directed by the Legatus Board

Membership

The membership to the Legatus Group CWMS Advisory Committee shall comprise:

- Maximum of 1 x Board Member Legatus Group
- Maximum of 2 x member Council CEO's
- Maximum 5 x technical engineering or works delegates nominated from the member Councils

The Chair shall be appointed by and from within the committee.

The Legatus Board reserve the right to appoint a specific assessment sub-committee if so desired.

Appointment to Committee

The process for appointment to the committee and filling of casual vacancies will be through a call for written nominations from the member councils/representative stakeholder groups for participants with skills, interest and experience relevant to the committee.

There shall be a maximum of one delegate from any one-member council at any particular time.

Nominations will be assessed by the Legatus Group Chair, Deputy Chairs and CEO giving due consideration to:

- geographical spread
- maximising wide member council participation
- staggering membership across terms to ensure some continuity of experience

Membership (including proxies) shall be reported to the Board by the Legatus Group CEO following their assessment.

Term of Office

Members shall be appointed to the committee for a two-year term with a maximum of two consecutive terms for any one member.

Committee Support

Executive Support to the committee will be provided by the Legatus Group CEO.

The committee may seek representation or advice from the freight, tourism or other industry or group specialist on an adhoc basis as required.

Delegated Authority

None. This committee will operate in an advisory capacity only, under direction from the Legatus Board.