



Minutes of Audit & Risk Management Committee Meeting held:

3 August 2018

Council Chamber Clare and Gilbert Valleys Council

The meeting was opened at 9:55am on 3 August 2018 at the Council Chamber, Clare and Gilbert Valleys Council, 4 Gleeson Street, Clare.

1. Meeting Attendance

Present: Chair Mayor Ray Agnew, Chairman Kathie Bowman, Mr Peter Ackland and Mr Colin Davies.

In Attendance: Legatus Group CEO Mr Simon Millcock

Apologies: Mayor Colin Nottle

2. New Member

Chairman Ray Agnew welcomed Mr Peter Ackland CEO Port Pirie Council to his first meeting.

3. Confirmation of Previous Minutes

Motion: That the minutes of the previous Legatus Group Audit and Risk Management Committee meeting held on 20 April 2018 be taken as read and confirmed

Moved: Chairman Kathie Bowman Seconded: Colin Davies

CARRIED

4. Business Arising Not Otherwise on the Agenda

The Legatus Group CEO provided a written report with the agenda which had been distributed to the Legatus Group Audit and Risk Management Committee and to the Legatus Group Board and Legatus Group CEOs.

4.1 Adoption of the 2018 – 2028 Strategic Plan and 2018 - 2019 Business Plan

Noted they had been adopted and distributed.

4.2 Flinders Ranges Council Financial Management Services

Colin Davies declared a conflict of interest and did not take part in the conversations or decisions on this matter.

Motions:

1. That the Legatus Group Audit and Risk Management Committee notes the variation to the starting date to 1 September 2018 for The Flinders Ranges Council to deliver the financial services to the Legatus Group and recommends the Legatus Group confirms the signatories of Colin Davies, Darryl Whicker, Julie Rayner and Christine Bowden to the Legatus Group accounts.
2. That the Legatus Group acknowledge the support provided for their financial services from the Goyder Regional Council and specifically the professional approach taken by Mr Griff Campbell.

Moved: Chairman Kathie Bowman Seconded: Peter Ackland

CARRIED

5. Work Plan

- i. Work Plan Update

Motion: That the Legatus Group Audit and Risk Management Committee notes that the work plan is up to date.

Moved: Peter Ackland

Seconded: Colin Davies

CARRIED

- ii. Legatus Group Audit and Risk Management Committee 2017/2018 Report

Motion: That the Legatus Group Audit and Risk Management Committee endorses the report.

Moved: Chairman Kathie Bowman Seconded: Colin Davies

CARRIED

6. AGM Election / Charter

The meeting noted the report by the Legatus Group CEO and that constituent councils are required to receive the approved Legatus Group annual report for inclusion in their annual reports. Mayor Ray Agnew advised that he would be withdrawing a notice of motion which he had supplied to the Legatus Group CEO for the AGM.

7. Annual Financial Report 2017/2018

Motions:

1. That the Legatus Group annual financial statement for the year ending 30 June 2018 presents a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual financial statement.
2. That the Legatus Group Audit and Risk Management Committee Chairman provides the representation letter to the Auditor Mr Ian G McDonald FCA.
3. That the Legatus Group retain Mr Ian G McDonald as Auditor for the year end 30 June 2019.

4. That following the adoption of the 2017/2018 financial report the Legatus Group CEO and Colin Davies undertake a review of the reserves.

Moved: Peter Ackland Seconded: Chairman Kathie Bowman **CARRIED**

8. Budget 2018/2019 Update

Motion: That the Legatus Group Audit and Risk Committee notes the 2018/2019 budget variation report and the update provided by the Legatus CEO.

Moved: Colin Davies Seconded: Chairman Kathie Bowman **CARRIED**

9. Other Business

- i. Relocation of Legatus Group Office

The Legatus Group CEO advised that he was in discussion with RDA Yorke Mid North and Department for Environment and Water to finalise a relocation of the office to assist with reducing the current lease costs.

- ii. Expression of Interest Community Wellbeing Alliance Trial

The Legatus Group CEO advised that expressions of interest are being sought from Regional LGAs and councils for two community wellbeing alliance trials and noted that the Legatus Group have approved an application to host a position for the region.

10.

The next meeting is set down for 10am Friday 30 November 2018 at Melrose

Meeting Closed by the Chair at 10.50 am

Signed as a true and correct record:

Chairman _____ Dated / /