



**LEGATUS**  
GROUP

**ORDINARY MEETING**

**Friday 25 May 2018**

**Hosted by the Light Regional Council**

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**Notice is given that the Ordinary Meeting of the Legatus Group will be held on Friday 25 May 2018 commencing at 10.00am – 2.30pm at the Kapunda Bowling Club 19 Montefiore St, Kapunda SA**

A handwritten signature in blue ink, appearing to read 'S. Millcock', is placed above a horizontal line.

Simon Millcock

Chief Executive Officer

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# **I. MEETING PRELIMINARIES**

## **MEETING ATTENDANCE AND APOLOGIES**

### **Meeting Attendance**

A meeting attendance sheet will be circulated.

### **Apologies:**

**Recommendation: For information.**

## **2. MEMBERS OF PARLIAMENT (LEGATUS REGION)**

### **Introduction by Mayor Peter Matthey**

Following the resolution of the Legatus Group ordinary meeting on 18 February 2018 and the results of the March 2018 State Government Election Mayor Matthey invited all six South Australian Members of Parliament whose electorate is part of or fully in the Legatus Group region to attend the meeting.

An apology was received from Tony Piccolo MP Member for Light

The order for presentations is:

Mr Geoff Brock MP Member for Frome

Mr Fraser Ellis MP Member for Narrunga

Hon Dan van Holst Pellekaan MP Minister Mineral, Resources and Energy and Member for Stuart

Hon Stephan Knoll MP Minister Transport Infrastructure, Housing and Urban Development, City of Adelaide and Local Government and Member for Schubert

### **3. WELCOME TO THE LIGHT REGIONAL COUNCIL**

#### **Welcome by Host Council Mayor Bill O'Brien**

The host Council will provide a welcome and brief presentation to the meeting.

**Recommendation: For information**

### **4. CONFIRMATION OF PREVIOUS MINUTES**

#### **4.1 Minutes of the Ordinary Meeting held 18 February 2018 Council Chambers Adelaide Plains Council Redbanks Road Mallala**

**Recommendation: That the minutes of the Legatus Group Meeting held on 18 February 2018 be taken as read and confirmed.**

#### **Minutes of the Legatus Group Ordinary Meeting held:**

**16 February 2018**

#### **Council Chambers Adelaide Plains Council Redbanks Road Mallala**

##### **1.0 Meeting Preliminaries**

##### **Present**

Board members: Mayor Peter Matthey – Chairman (Goyder), Deputy Mayor Bim Lange (Barossa), Mayor Cynthia Axford (Barunga West), Mayor Paul Thomas AM (Copper Coast), Mayor Allan Aughey OAM (Clare & Gilbert Valleys), Mayor Peter Slattery (Flinders Ranges), Mayor Bill O'Brien (Light), Mayor Tony Flaherty (Adelaide Plains), Mayor Colin Nottle (Mount Remarkable), Mayor Denis Clark (Northern Areas), Mayor Ruth Whittle OAM (Peterborough), Mayor Rodney Reid (Wakefield) and Mayor Ray Agnew OAM (Yorke Peninsula)

##### **In Attendance**

Mr Andrew Cole (CEO Barunga West), Mr Peter Harder (CEO Copper Coast), Dr Helen Macdonald, (CEO Clare and Gilbert Valleys), Mr Colin Davies (CEO Flinders Ranges), Mr David Stevenson (CEO Goyder), Mr James Miller (CEO Adelaide Plains) Mr Wayne Hart (CEO Mount Remarkable), Mr Colin Byles (CEO Northern Areas), Mr Peter McGuinness (CEO Peterborough), Mr Jason Kuchel (CEO Wakefield), Mr Andrew Cameron (CEO Yorke Peninsula), Ms Kelly-Ann Saffin (CEO RDA Yorke Mid North), Ms Anne Moroney (CEO RDA Barossa), Mr Stephen Smith (Director Policy LGA), Ms Rowena McLean (Sector Development Partner LGA) and Mr Simon Millcock (CEO Legatus Group).

## **Apologies**

Mayor Bob Sloane (Barossa) who is on leave and is replaced for the meeting by Deputy Mayor Bim Lange. Chairman Kathie Bowman (Orroroo Carrieton) and Mayor John Rohde (Port Pirie)

CEO's Mr Martin McCarthy (Barossa), Mr Brian Carr (Light), Ms Ann Frick (Acting CEO Orroroo Carrieton) and Dr Andrew Johnson (Port Pirie).

### **1.1 Opening**

The Chairman declared the meeting open at 10.30am

## **2 Welcome to the Adelaide Plains Council**

Mayor Tony Flaherty welcomed everyone to the Adelaide Plains Council and invited CEO James Miller to present on the past two years of progress for the Adelaide Plains Council. This included stability within the corporate management of the council, Two Wells residential growth, Northern Adelaide Irrigation Scheme and the growth of horticulture and the International Bird Sanctuary. Issues which are impacting on growth are Crown Land being unlocked for the growth of Two Wells township and the Northern Floodway and the equity issues around the costs which Adelaide Plains Council are being required to fund.

## **3. Confirmation of Previous Minutes**

Minutes of the Legatus Group Meeting held on 17 November 2017 at the Regional Council of Goyder Council Chamber 1 Market Square Burra were tabled.

Motion: That the minutes of the Legatus Group Meeting held on 17 November 2017 at the Regional Council of Goyder Council Chamber 1 Market Square Burra be taken as read and confirmed.

Moved: Mayor Denis Clark Seconded: Mayor Cynthia Paxton

**CARRIED**

## **4. Presentations**

4.1 State Planning Commission Activities: Chair State Planning Commission Tim Anderson QC and Principal Planner at Department of Planning, Transport and Infrastructure David Lake.

Presentation focussed on State Planning Policy and the requirement for councils via the community liaison policy objective to place planning and design at the forefront of thinking. A transition team is in place for working with councils on regional plans. Current rural issues include rural living and renewable energy (solar farms and battery storage). Discussion included the joint planning boards and pilot projects with 8 council groups including 3 groups within the Legatus Group region which is due to finish by the end of June 2018. Each group is being asked to prepare a business case for the next stage of the project.

Andrew Cole provided an update from the Yorke Peninsula group which indicated that the regional plans may look to be smaller sub-regional clusters.

4.2 Brand SA Regional Showcase: Karen Raffin CEO Brand SA.

Brand SA have spotlight on Regional SA by uncovering stories which are making a difference as opposed to the previous awards entry program. Around 70% of their readership is within SA, 20% national and 10% international. Moving to one celebration per year as opposed to regional celebrations and 2018 is in Tailem Bend on 26 October. Each council receiving 4

tickets to the event. Encouraged regional councils and RDA's to feed to Brand SA positive and inspiring stories.

#### 4.3 RDA's CEO Kelly-Ann Saffin Yorke Mid North and CEO Anne Maroney Barossa update:

Murray Darling Basin – irrigation levels and uncertainty	Leadership programs with Southern Flinders started with 16 participants, Yorke Peninsula call for participants and Mid North progressing.
One stop employment model	Certificate 3 for NDIS services
2018 business profiling – celebrating local ownership through industry advisory board	Regional Roadmap for YMN will be distributed to CEO's due for launch at 27/4 Regional forum
Peterborough – 3-year program	Industry sector focus Barossa, Agriculture, Equine, Wine, Food, Tourism, Education and Professional Services. Big push into Asia and lesser extent USA.
RDSA / EDA Conference 7-8 June 2018 – Population Growth focus	

CEO's Saffin and Moroney left the meeting 12.10pm

## 5. Business Arising Not Otherwise on the Agenda

### 5.1 Legatus Group Charter

Motion: That the Legatus Group adopt the revised charter.

Moved: Mayor Allan Aughey Seconded: Mayor Peter Slattery

**CARRIED**

### 5.2 Legatus Group Strategic Plan Review

Held over till item 10 Audit and Risk Committee

### 5.3 DPTI Pilot Project

Discussed at item 4.1

### 5.4 Response Growing Your Regions

Noted the response from Hon David Ridgway MLC Leader Opposition, Legislative Council.

## 6. Chairman's Report

Chairman Matthey outlined he attended all required meetings on behalf of Legatus Group including the LGA Board and SAROC meetings. He raised the issue of requirements for the LGA Board members to declare a register of interest and that greater rigor in governance was discussed. In collaboration with Mayor Clark and other SAROC Mayors a series of meetings were held with some elected MP's and candidates for the forthcoming State election. Mayor Matthey outlined their frustration that they had not been able to secure meetings with either Liberal or Labour.



## **7. Items referred by Councils**

### 7.1 Barossa Council: Legatus Group 2030 Regional Transport Plan

Held over until item 8.3

### 7.2 District Council Orroroo Carrieton: LGA Membership

General discussion and consensus that Legatus Group was not happy with the circumstances under which the meeting with LGA Chair and CEO was held to discuss this matter. Mayor Matthey and Mayor Clark to progress this matter through SAROC and LGA Board.

### 7.3 Wakefield Regional Council: Fees associated with the transfer of road reserves

Motion: That the Legatus Group support an approach to the LGA Board through SAROC to lobby the State Government for a moratorium or cessation of stamp duty and other Lands Titles office fees associated with the transfer of road reserves.

Moved: Mayor Ray Agnew    Seconded: Mayor Rodney Reid

**CARRIED**

### 7.4 District Council Orroroo Carrieton: Classification of Orroroo Airport

Motion: That the Legatus Group CEO canvas other Legatus Group members and other Regional Local Government Associations to find out if other aerodromes face similar issues and investigate the guidelines for consideration of developing a report for the next SAROC EO's meeting for consideration on progressing to SAROC.

Moved: Mayor Ruth Whittle    Seconded: Mayor Ray Agnew

**CARRIED**

### 7.5 Copper Coast Council: President of the LGA as spokesperson on rate capping in lead up to the election.

Mayor Paul Thomas tabled a motion from the Copper Coast Council meeting held 14 February 2018 that called for consideration of the role of the President of the LGA of SA be the spokesperson for our Association, particularly when attempting to defend the adversity of Rate Capping, while also attempting to defend her Council's unusual credit card expenditure.

Motion: That the Legatus Group recommend that the LGA utilise the Deputy Chair, CEO or specialised spokesperson to be the spokesperson for the LGA during the election campaign on the topic of rate capping.

Moved Mayor Paul Thomas    Seconded Mayor Colin Nottle

**LOST**

## **8. Decision Reports**

### 8.1 Rubble Royalties

The Legatus Group CEO tabled a report for discussion on the advocacy message to be conveyed by the Legatus Group to SAROC on an agreed distance between council owned borrow pits and a quarry upon which a rubble royalty would apply.

Motion: That the Legatus Group is opposed to the need for Rubble Royalties and advocates that Rubble Royalties be abolished.

Moved: Mayor Colin Nottle      Seconded: Mayor Cynthia Axford      **CARRIED**

Noted: Chairman Mayor Peter Matthey and CEO Jason Kuchel to provide input to report by Legatus Group CEO to the LGA and SAROC.

## 8.2 Crown Land Red Tape Reduction

The Legatus Group CEO tabled a report which included the consensus of the February Legatus Group Regional Management Group meeting on this topic.

Motion: That this matter be placed on hold until after the 2018 State Government election.

Moved: Mayor Ray Agnew      Seconded: Mayor Rodney Reid      **CARRIED**

## 8.3 Legatus 2030 Regional Transport Plan and Special Local Roads Program

The Legatus Group CEO tabled a report and Cr Bim Lange discussed the letter from the Barossa Council refer item 7.1.

Motions:

- That the Legatus Group calls for nominations for the Legatus Group Road & Transport Infrastructure Advisory Committee under their terms of reference and that this committee it to be formed by 2 March 2018.
- That the recommendations of the Legatus Group 2030 Regional Transport Strategy (phase I) be an agenda item for the first Legatus Group Road & Transport Infrastructure Advisory Committee.
- That the Legatus Group Road & Transport Infrastructure Advisory Committee assist with timing and procedures for funding applications for the SLRP.
- That the Legatus Group CEO approaches all Constituent Councils to gain their response in seeking to be involved in a combined or individual approach to the proposal for phase 2 Road Deficiency Assessment and Roads Database by HDS. And subject to the responses the Legatus Group CEO negotiates with HDS on a final quote.

Moved: Deputy Mayor Bim Lange      Seconded: Mayor Ray Agnew      **CARRIED**

- The Terms of Reference of the Legatus Group Road and Transport Infrastructure Advisory Committee are amended to read under membership for a maximum of 2 member Council CEO's and a maximum of 6 technical engineering or works delegates nominated from the member councils, a delegate nominated by the Regional Development Boards and a delegate nominated by Department for Transport Mid North Region and that nominations for the positions be assessed by the Legatus Group Chair, Deputy Chairs and CEO.

Moved: Mayor Ray Agnew      Seconded: Mayor Colin Nottle      **CARRIED**

## 8.4 Emergency Management Planning

The Legatus Group CEO tabled a report on the progress of the Natural Disaster Resilience Program and funding of emergency management coordination through the LGA.

Motion: The Legatus Group supports the offer to host an Emergency Management Regional Project Officer.

Moved: Mayor Ray Agnew      Seconded: Mayor Allan Aughey

**CARRIED**

#### 8.5 CWMS

Legatus Group CEO's report was noted.

#### 8.6 Climate Change

Legatus Group CEO's report was noted.

#### 8.7 Emerging Leaders Program

Legatus Group CEO's report was noted.

#### 8.8 Rating Equity (Major Projects)

Legatus Group CEO's report was noted.

#### 8.9 Socio-economic impacts from the NDIS

Legatus Group CEO's report was noted.

### **8. Legatus Group Regional Management Group**

CEO Colin Byles Chair of the Legatus Group Regional Management Group tabled the notes from their meeting held on Friday 2 February 2018 and the meeting noted:

- Heavy mass limit and road train issues were a State-wide issue and it should be one discussed through the Regional Organisation of Councils EO's for consideration by SAROC to LGA.
- NRM levy increases could be considered for agenda item next board meeting.
- Speed limits as the impacts were for regional communities across the state it should be discussed through the Regional Organisation of Councils EO's for consideration by SAROC to LGA.

### **9. Audit and Risk Committee**

Mayor Ray Agnew Chair of the Legatus Group Audit and Risk Committee tabled the unconfirmed minutes from their meeting held Thursday 1 February 2018.

Motions:

1. That the Legatus Group receives and endorses the 2016/2017 Statement of Comprehensive Income, Statement of Financial Position and Reserves Balance showing actual against the budget.
2. That the Legatus Group notes that the current funding agreements / grants with external bodies were up to date as of the 31 January 2018.
3. That Legatus Group approves the attached draft Procurement Tender Policy.
4. The Legatus Group receives the draft report by the CEO on the Legatus Group Strategic Review and approves its distribution to Constituent Councils for their feedback and requests that their feedback is received by 16 March 2018.
5. That the Legatus Group calls for nominations for a qualified officer from staff of Councils for a position on the committee.

Moved: Mayor Ray Agnew      Seconded: Mayor Peter Slattery

**CARRIED**

The meeting noted that the Legatus Group Audit Committee has:

1. Noted the half yearly financial report to 31 December 2017 and the update provided by the CEO with regards income and expenditure and that they agree that this presents a fair view of the state of the financial affairs of the Legatus Group for 2017/2018.
2. Supports for the development of the draft review of the Legatus Group Long Term Financial Plan that an allowance for the accumulated surplus be set as a minimum of \$480,000.
3. Noted the report on the carry over reserves and accumulated surplus that are available from 1 July 2017.

and that the Legatus Group CEO is developing a draft work plan for consideration by the Audit and Risk Committee at their next meeting.

## **11. Financials**

The Legatus Group CEO tabled a report prepared by Mr Griff Campbell Finance Manager which included the Legatus Group Balance Sheet as of 31 January 2018 and Profit and Loss Statement for July 2017 – January 2018.

Motion: That the Legatus Group notes the report on the Legatus Group Balance Sheet as of 31 January 2018 and Profit and Loss Statement for July 2017 – January 2018.

Moved: Mayor Denis Clark      Seconded: Mayor Rodney Reid

**CARRIED**

## **12. RDA Yorke and Mid North**

Verbal report provided at item 4.3

Mayor Bill O'Brien departs the meeting at 2.00pm

## **13. Local Government**

### **11.1 Local Government Association**

The LGA Topical Report was tabled and Stephen Smith and Rowena McLean presented to the meeting on the topics of:

Role and strategies of LGA for supporting members	SAROC and governance with the lead up to the AGM and the LGA Board structure
Planning and boundary reforms	Emergency Management
Local Government awareness campaign – building sector morale and leadership effectiveness – seeking feedback from Mayors	Code of Conduct
Noted that funding from LGA to ROC's won't be known till after May 2018 and impacts this has on Legatus Budgets	

Mayor Ruth Whittle and CEO Peter McGuinness depart the meeting at 2.15pm

### **11.2 South Australian Regional Organisation of Councils**

The draft minutes of the South Australian Regional Organisation of Councils meeting held on 24 January 2018 were tabled.

## **14. OTHER BUSINESS**

14.1 Invitation to State Government elected members

Motion: That the Legatus Group following the results of the March 2018 state election invite all 5 elected members of the state electorates that cover the Legatus Group to attend the next Legatus Group meeting.

Moved: Mayor Ray Agnew      Seconded: Mayor Allan Aughey      **CARRIED**

14.2 Murray Darling Basin Authority

Mayor Denis Clark provided a verbal update including the recent disallowance motion made on the plan and how critical the plan is to South Australia. Emma Bradbury is planning to visit the region in April and that South Australia continues to have good water efficiency.

14.3 Regional Forums and Workshops

Motion: That the Legatus Group supports the partnership approach by Legatus Group for the Yorke Mid North Regional Planning Day in Port Pirie 27 April 2018 and the Regional South Australia Conference in Kadina 7-8 June 2018.

Moved: Mayor Ray Agnew      Seconded: Deputy Mayor Bim Lange      **CARRIED**

14.4 CEO's leave and disclosed outside interests

The Legatus Group CEO's report was noted.

14.5 MoU for the delivery of community action planning natural resource management programs

Motion: That the Legatus Group CEO be approved to sign the MoU on behalf of the Legatus Group.

Moved: Mayor Denis Clark      Seconded: Deputy Mayor Bim Lange      **CARRIED**

## 15 Other Business

15.1 Strategic Plan Review

The Legatus Group CEO thanked all councils for their assistance with meetings and workshops held during December 2017 and January 2018 on the review and looked forward to being able to present to District Council of Barunga West and Northern Areas Council.

15.2 Legatus Group Reports

The complexity of providing lengthy reports and attachments to all Mayors and CEO's is to be investigated by the Legatus Group CEO to identify a consistent method.

## 16 Close of Meeting

Meeting closed by the Chair at 2.33pm and next meeting to be held Friday 25 May 2018 commencing at 10.30am and to be hosted by the Light Regional Council.

## **5. PRESENTATIONS**

**5.1 Anne Moroney CEO RDA Barossa, Light, Gawler and Adelaide Plains Anne Moroney**

**5.2 Dylan Strong CEO RDA Yorke and Mid North**

## **6. BUSINESS ARISING NOT OTHERWISE ON THE AGENDA**

### **6.1 Legatus Group Charter**

From: Simon Millcock, CEO, Legatus Group

#### **Recommendation: For noting**

The Minister has been advised in writing and the updated charter has been published on the Legatus Group website and in the South Australian Government gazette in accordance with the Local Government Act 1999 schedule 2-part 2 sec 19 cl 5(b)&(c).

### **6.2 Stamp duty and Land Titles fees**

From: Simon Millcock, CEO, Legatus Group

#### **Recommendation: For noting**

Following the recommendation that Legatus Group approach the LGA Board through SAROC this matter was listed as an agenda item on the Regional LGA Executive Officers meeting held on 16 May 2018. This meeting suggested that the Legatus Group CEO undertake further investigation with other regions and the LGA and provide a detailed response prior to seeking with state-wide support.

### **6.3 Classification of the Orroroo Airport**

From: Simon Millcock, CEO, Legatus Group

#### **Recommendation: For noting**

Following the recommendation that the Legatus Group CEO canvasses other Legatus Group members and Regional LGA's with the following responses provided and the matter listed was an agenda item on the Regional Executive Officers meeting held on 16 May 2018.

The meeting of the Regional Executive Officers saw little value in progressing on this topic but discussed the opportunities announced in the Federal Budget of Airstrip funding grants.

The government will extend the Remote Airstrip Upgrade program by providing \$28.3 million from 2018–19 to 2021–22 to deliver better access and safety upgrades to remote airstrips.

Competitive grants funding rounds will be conducted with applications sought from local airstrip owners, such as local councils, cattle stations and indigenous communities.

The definition on the ABS website is:

*The concept of **remoteness** is an important dimension of policy development in Australia. The provision of many government services are influenced by the typically long distances that people are required to travel outside the major metropolitan areas. The purpose of the Remoteness Structure is to provide a classification for the release of statistics that inform policy development by classifying Australia into large regions that share common characteristics of remoteness. It is based on the calculated road distances to the nearest service centres in 5 categories of population size. For more information please refer to the online ABS publication: Australian Statistical Geography Standard (ASGS): Volume 5 - Remoteness Structure, July 2011 (cat. no. 1270.0.55.005).*

It will be very difficult to change this framework as it will have affects Australia wide.

Quorn is a Legatus Group airport that needs to be considered on the list of proposed changes to remote aerodromes. Hawker is already classified remote. Feedback from Flinders Ranges Council was they would like to see aerodromes included in the Grants Commission calculations. Council sees no difference between Jetties (which are allowed) and aerodromes (which are not). The Grants Commissions argument is based on Adelaide Airport being a commercial business, which is no different to say Port Lincoln Jetty which is used commercially by both grain and large tourism ships.

There was an inquiry into the operation, regulation and funding of air route service delivery to rural, regional and remote communities. On 16 November 2017 the Senate referred a series of matters to the Senate Rural and Regional Affairs and Transport References Committee (the committee) for inquiry and report by 30 March 2018.



## **7. CHAIRMAN'S REPORT**

### **7.1 Chairman's Report**

The Legatus Group Chairman may wish to provide a report to the meeting.

**Recommendation: The Chairman's report be received.**

### **7.2 CEO's Performance Review**

**Recommendation: That the Legatus Group notes the recommendation to increase the CEO's remuneration in line with CPI for the 2018/2019 year.**

Under the terms of the employment agreement between the Chief Executive Officer (CEO) and Legatus Group (LG) the Board of Management are obligated to assess the CEO's performance according to the terms of the employment agreement. The performance review is to be undertaken for each financial year.

Key Performance Indicators ("KPIs") for each financial year during the term will be agreed between the parties, prior to the commencement of the financial year to which they relate.

A final report on the assessment of the performance of the CEO (including an overall performance rating consistent with Schedule 3) will be provided to the Board on completion of the Performance Review.

The current KPI's were developed soon after the CEO commenced in June 2017 and at the AGM the board delegated authority for performance management of the CEO to Chairman Mayor Peter Matthey. The Chairman invited both Deputy Chairs Mayor Denis Clark and Mayor Bob Sloane to assist with the review.

Meeting: Goyder Council Chambers on Friday 20<sup>th</sup> April 2018 at 1pm.

Present: Mayor Peter Matthey, Mayor Bob Sloane, Mayor Denis Clark.

In Attendance: Simon Millcock C.E.O Legatus Group

- The meeting received the report prepared by the CEO and general discussion and questions to Simon Millcock regarding his performance over the last 12 months.
- The Committee discussed the way forward with Simon for the next 12 months.

Recommendation: Moved by Mayor Sloane Seconded by Mayor Clark "That the C.E.O. Remuneration Package be the basic increase only (CPI)". Carried.

Meeting Closed 2.20pm.

## **8. ITEMS REFERRED BY COUNCILS**

### **8.1 Barunga West Council change of name**

From: Andrew Cole, CEO, Barunga West Council

#### **Recommendation: For noting**

The 'District Council of Barunga West' has formally altered its name to the 'Barunga West Council'.

The Council conducted this name change process in accordance with Section 13 of the Local Government Act 1999. This change in name was formally adopted by Council at its Ordinary Meeting of the 10<sup>th</sup> of April 2018. The change formally published in the South Australian Gazette on the 19<sup>th</sup> of April 2018. Gazette notice attached to this email.

Council looks forward to this change in name providing a simpler and more progressive name to suit the long-term directions of Council.

## 9. DECISION REPORTS

### 9.1 RUBBLE ROYALTIES

#### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

**Recommendation: For discussion**

#### Discussion

Following the recommendations from SAROC to the LGA Board the President of the LGA Mayor Lorraine Rosenberg has written to the South Australian Treasurer Rob Lucas MLC on behalf of South Australian councils to seek his support to remove the requirement for councils to pay royalties on rubble from borrow pits they own and manage for the purposes of road construction and maintenance.

This included the LGA noting the commitment of the Liberal Government to cease cost shifting from state to local government and that by reversing the rubble royalty cost impost on councils it would demonstrate that Government is willing to take swift action to reform existing government arrangements in order to stop the squeeze on council rates and ease cost of living pressures for South Australians.

The LGA President is seeking a meeting with the Treasurer.

The LGA President met with Minister Knoll on 5 April where this matter was raised.

The LGA has also raised this matter with the Premier and noting that the LGA have made a concerted effort to raise public awareness of the impact of state government decisions on ratepayers, and they are looking forward to the government's swift action to freeze and review the Solid Waste Levy, remove the mandatory 75% rate rebate for community housing and scrap the unnecessary 'rubble royalty' payments.

The LGA advised they have not received any commitments as of the 18 May 2018.

## 9.2 EMERGENCY MANAGEMENT PLANS

Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

**Recommendation: For noting.**

### **Discussion**

Michael Arman has been appointed by the LGA as the Project Manager for the Emergency Management Planning Project. He has noted Legatus expression of interest in hosting one of the project officers with the Legatus Group.

The project is structured in two stages. The first stage comprises a detailed health check with Councils to identify current strengths/gaps with respect to emergency management (EM) and consider the best ways for the LGA to support Councils with their EM planning.

The Legatus Group CEO is arranging for Michael to attend the next Legatus Management Group meeting on 3 Augusts and then to assist with sub-regional workshops later that month.

Stage 2 involves recruiting a team of project officers to provide practical assistance to Councils. The nature of these roles will be identified through the health check process.

Project Officers are not scheduled to be in place until early 2019, although the LGA hope to bring this forward. The current Legatus Group office set up allows the space for this to occur.

### 9.3 CWMS

#### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

#### Recommendations:

- I. **That the Legatus Group approves the Terms of Reference for the formation of a Legatus Group CWMS Advisory Committee for 2 years.**

#### Discussion:

The Legatus Group secured \$50,000 from the LGA for a two-year regional program based on the following projects.

Project	Description
6 x sub-regional workshops per year	Given the size of the region it has been broken into 3 subregions and 2 half day workshops per year will be held (6 workshops). These will include presentations by experts and be used as a network sharing opportunity for each member council. The target will be those officers directly involved in the delivery of the services. These will include site visits to see what others are doing.
1 x annual forum	This forum will allow for the most recent knowledge to be shared by experts and provide an opportunity for local and regional case studies to be presented. The target will be for not only officers directly involved but for councillors and other staff to raise the awareness more broadly of CWMS. This could include hosting a State-wide forum.
Regional list of all systems	Compile a list of all the systems in the Legatus Group and identify the type of system, current condition of systems, providers of the services, employed people / contractors and future requirements. Some are unique and some very ancient and some little knowledge as lack of documentation and people who did have knowledge have

	moved on. Identifying what impact on the ability for town to grow and expand.
Common compliance templates	Review and develop systems that provide a regional project that assists with reducing the time and costs associated with compliance and reporting requirements including shared resources across some councils.
Business case for a Regional Processing Plant	Investigate a possible regional sludge processing plant / trade waste.
Resource Sharing	<p>Progress opportunities to allow smaller Councils with the ability to link with larger council's schemes and opportunities for resource sharing across the region including:</p> <ul style="list-style-type: none"> <li>• Responses to issues be done remotely – savings to councils including time and travel.</li> <li>• Certificate 3 Waste Water Operators / Management and other training opportunities.</li> <li>• Identify the tools and coaching re operational manuals for each network.</li> </ul>

The approach is for the Legatus Group to employ a part time Regional CWMS Project Officer to implement the above program under the guidance of the Legatus Group CEO (who provides the administrative support) and a Legatus Group CWMS Steering Group who will assist with reviewing and assessing the value of the role and projects.

There is significant expertise across the Legatus Group Constituent Councils and a facilitation role is required to assist in allowing this expertise to be expanded and shared. There is also a strong linkage with emergency management issues and the Legatus Group is also actively progressing with the LGA to host a Regional Project Office through the Local Government Emergency Management Planning Project. It would be seen that both roles would complement each other.

Moira Coffey the Legatus Group Climate Change Project Officer has been undertaking some of the initial role and the Legatus Group CEO is currently negotiating a possible new contract based on a Project Officer role for CWMS.

There have been:

- 2 sub-regional meetings held with the notes distributed
- Commencement of the audit / regional list
- State wide forum being held in the Barossa on 27 July 2018

The Legatus Group Charter at clause 7.10 allows the Board to establish a committee of Board Members and/or other persons for the purpose of:

- enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference given by the Board to the Committee; or
- exercising, performing or discharging delegated powers, functions or duties.

A member of a committee established under this Clause holds office at the pleasure of the Board.

The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference determined by the Board.

A member of an advisory committee established under this clause holds office at the pleasure of the Board.

The Chair of the Board is ex-officio a member of any committee or advisory committee established by the Board.

To comply with the funding and to provide guidance for this project the following draft Terms of Reference have been developed:

#### Draft Terms of Reference

The primary function of the Legatus Group CWMS Advisory Committee is to coordinate and progress CWMS issues and activities, and particularly to:

- Oversee the role of the Legatus Group in the implementation of the program funded by LGA.
- Assess and prioritise regional CWMS projects as necessary.
- Coordinate and support submissions for funding on regional CWMS issues but in particular for regional funding in conjunction with Councils.
- Encourage greater cross-Council and stakeholder liaison and collaboration.
- Foster regional CWMS planning throughout the Region.
- Raise and discuss CWMS issues of common interest or concern and develop appropriate courses of action for recommendation to the Legatus Board.
- Facilitate greater awareness and understanding across member councils of CWMS issues.
- Monitor project reporting and requirements of any project funding agreements.
- Undertake actions or tasks as directed by the Legatus Board.

## **Membership**

The membership to the Legatus Group CWMS Advisory Committee shall comprise:

- Maximum of 1 x Board Member Legatus Group.
- Maximum of 2 x member Council CEO's.
- Maximum 5 x technical engineering or works delegates nominated from the member Councils.

The Chair shall be appointed by and from within the committee.

## **Appointment to Committee**

The process for appointment to the committee and filling of casual vacancies will be through a call for written nominations from the member councils/representative stakeholder groups for participants with skills, interest and experience relevant to the committee.

There shall be a maximum of one delegate from any one-member council at any particular time.

Nominations will be assessed by the Legatus Group Chair, Deputy Chairs and CEO giving due consideration to:

- geographical spread
- maximising wide member council participation
- staggering membership across terms to ensure some continuity of experience

Membership (including proxies) shall be reported to the Board by the Legatus Group CEO following their assessment.

## **Term of Office**

Members shall be appointed to the committee for a two-year term with a maximum of two consecutive terms for any one member.

## **Committee Support**

Executive Support to the committee will be provided by the Legatus Group CEO.

The committee may seek representation or advice from the freight, tourism or other industry or group specialist on an adhoc basis as required.

## **Delegated Authority**

None. This committee will operate in an advisory capacity only, under direction from the Legatus Board.



## 9.4 CLIMATE CHANGE

### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

### Recommendations:

- I. That the Legatus Group approves the Terms of Reference for the formation of a Legatus Group Climate Change Advisory Committee.**

### Discussion:

The draft 3-year Climate Change Action Plan has been included into the draft Legatus Group 3-year Action Plan and was presented to the Yorke Mid North Regional Alliance CEO's and then at the alliance meeting on Monday 21 May. Feedback will be provided by NRM and RDA by 30 June 2018.

Moira Coffey the Legatus Group Regional Climate Change Project Officer contract expires at the end of June 2018 and approaches have been made to both RDA Yorke and Mid North and Northern and Yorke NRM to secure funding for a Climate Change Project Officer role in 2018/2019.

Moira provided the following Climate Change Adaptation Officer Report on Progress February - May 2018 to the Legatus Management Group and attended the meeting to answer any questions.

- Requirements

The key role requirements:

- Coordinate the ongoing development, implementation and monitoring of the actions from the Sector Agreement for the Climate Change Adaption Plan for the Yorke and Mid North Region.
- Coordinate and provide administrative support where required to the CEO and the Legatus Group Climate Change Working Group.
- Prioritise the potential actions for the next 3 years in concert with the current review of the Legatus Group Strategic Directions including identify funding sources and resources for their implementation.
- Identify and develop for approval by the Legatus Group or assistance to regional partners of grant funding applications.
- Undertake effective consultation and communication between member Councils and key stakeholders.
- Undertake other projects from time to time as required.
- Assist in the development of a regional forum / conference re climate change adaptation.
- Regional Sector Agreement

The key activities for the Climate Change Agreement:

- Take and distribute notes from the meeting Climate Change Advisory Group
- Attend Regional Alliance Meeting
- Prepare 3-year plan + budget. This has been reviewed by the CEO NRM and RDA.

- Complete 6 monthly report for government this has been presented to the Regional Alliance for their approval before distributed.
- Draft ToR for Climate Change Advisory Group.
- Review plan and report templates prepared by other regions.
- Review previous reports and plans prepared in this region with reference to climate change issues.
- Project Support
  - Collated feedback from Digital growth session
  - Collating attendance responses for LGA Coastal Forum for LGA.
- Legatus Group Strategy
  - Review the Legatus 10-year strategy and provided feedback
  - Review the RDA Roadmap and provided feedback.
- Grant Funding - No activity.
- Projects

Complete project support for:

1. Shorebird survey. Collected feedback from the 15 council members of the Legatus and the SAROC members to generate 2 reports along with findings and recommendations.
2. Coastal Management. Collected feedback from the 15 council members of the Legatus Group and the SAROC members to generate 2 reports presenting findings and recommendations.
3. Eco pilot project. Drafted a scoping document to build on the work that had already been proposed from other studies (such as Integrated Vulnerability Assessment, Alternatives Energy Studies) and from the current Regional Roadmap and Legatus Strategy documents. This has been presented to a small working group comprising Chris Martin, Jeannine Haughton, Sharon Gullickson and Simon Millcock. All have reviewed this document. This document was presented by Chris to the NRM Board. This scope document was consulted with the CEO's of NRM and RDA who both support the concept. Helen McDonald (CEO Clare and Gilbert Valley Council) has also been presented with the document. The next step is a meeting to define the boundaries, goals and stages for this project.

- Forums

Key activities include:

- Organise Climate Change Bootcamp No 1 will be held on 13 June in Balaklava with Dr Rhiannon Niven a/Senior Policy Officer Climate Change Branch | Climate Change Group Department of Environment, Water and Natural Resources Rhiannon and Nina Keath, Senior Strategic Planner, City of Onkaparinga.
- Attend and take notes at the Yorke and Mid North Regional Forum.
- Communication and consultation

Communication and Consultation activities include:

- Eco Pilot Concept consulted with key parties: NRM, DEWNER, RDA, Clare & Gilbert Valleys Council.
- Minutes distributed for Climate Change.
- Consultation on 3-year plan.

The Legatus Group Charter at clause 7.10 allows the Board to establish a committee of Board Members and/or other persons for the purpose of:

- enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference given by the Board to the Committee; or
- exercising, performing or discharging delegated powers, functions or duties.

A member of a committee established under this Clause holds office at the pleasure of the Board.

The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within the Legatus Group's functions and powers and as detailed in the terms of reference determined by the Board.

A member of an advisory committee established under this clause holds office at the pleasure of the Board.

The Chair of the Board is ex-officio a member of any committee or advisory committee established by the Board.

To comply with the funding and to provide guidance for this project the following draft Terms of Reference have been developed:

### **Draft Terms of Reference**

The primary function of the Legatus Group Climate Change Advisory Committee' is to coordinate and progress Climate Change issues and activities, and particularly to:

- Oversee the role of the Legatus Group in implementation of the Regional Sector Agreement.
- Review and update of the Legatus Group Climate Change 3-year plan as needed.
- Assess and prioritise the Legatus Group Climate Change projects as necessary.
- Coordinate and support submissions for funding on all Legatus Group Climate Change issues.
- Encourage greater cross-Council and stakeholder liaison and collaboration.
- Foster climate change planning throughout the Region consistent with state and national climate change requirements.
- Raise and discuss climate change issues of common interest or concern and develop appropriate courses of action for recommendation to the Legatus Board.
- Facilitate greater awareness and understanding across member councils of climate change issues and funding opportunities and processes.
- Ensure formal project reporting and requirements of any project funding agreements

- are met.
- Undertake actions or tasks as directed by the Legatus Board.

## **Membership**

The membership to the Legatus Group Climate Change Advisory Group Committee shall comprise:

- Maximum of 1 x member Legatus Group Board Member.
- Maximum of 1 x member Council CEO.
- Maximum 5 x delegates nominated from the member Councils.
- 1 x delegate nominated from RDA.
- 1x delegate nominated from the NRM – Northern and Yorke.

The Chair shall be appointed by and from within the committee.

Proxy delegates for the RDA and NRM representatives shall be appointed, with the onus on delegates to seek attendance by their proxy if they are unable to attend a meeting.

## **Appointment to Committee**

The process for appointment to the committee and filling of casual vacancies will be through a call for written nominations from the member councils/representative stakeholder groups for participants with skills, interest and experience relevant to the committee.

There shall be a maximum of one delegate from any one-member council at any particular time.

Nominations will be assessed by the Legatus Group Chair, Deputy Chairs and CEO giving due consideration to:

- geographical spread
- maximising wide member council participation
- staggering membership across terms to ensure some continuity of experience

Membership (including proxies) shall be reported to the Board by the Legatus Group CEO following their assessment.

## **Term of Office**

Members shall be appointed to the committee for a two-year term with a maximum of two consecutive terms for any one member.

## **Committee Support**

Executive Support to the committee will be provided by the Legatus Group CEO.

The committee may seek representation or advice from the freight, tourism or other industry or group specialist on an adhoc basis as required.

## **Delegated Authority**

None. This committee will operate in an advisory capacity only, under direction from the Legatus Board.

## 9.5 YORKE MID NORTH REGIONAL ALLIANCE

### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

### Recommendations:

1. That the Legatus Group notes the value and active partnership of the Yorke Mid North Regional Alliance and seek to progress discussions on a formal alliance with RDA Barossa, Light, Gawler and Adelaide Plains.
2. That the Legatus Group provide inprincipal support to the Northern and Yorke 2018-2028 NRM Strategic Plan

### Discussion:

The main focus for the Regional Alliance between Legatus Group, Northern and Yorke NRM and RDA Yorke Mid North has been on the Yorke and Mid North Regional Forum, RDA Regional Roadmap and the Sector Agreement for the Climate Change Adaption Plan (discussed at item 9.4).

#### a) Regional Roadmap

This regional plan was launched at Port Pirie on 27 April 2018 and is a collaborative approach to supporting this region. By identifying the growth factors and levers, which support the regional businesses and communities, so that they can take advantage of existing opportunities and proactively generate new ones. The focus areas for increasing prosperity:

- Great Infrastructure and Technology
- Economy built on value adding and Innovation
- People with the skills to get the job done
- Healthy environments
- Sustainable and productive use
- Local services for local people
- Growing and diverse populations
- Younger people living, working and investing in our region

A series of indicators have been identified and the Legatus Group draft 3- year Action Plan and 2018/2019 Business Plan identifies projects and roles for the Legatus Group to take the lead on.

#### b) Yorke Mid North Regional Forum “DISRUPTION AND RESILIENCE”

The 2018 Yorke Mid North Regional Forum was developed by the alliance to “*Be inspired to focus on the future of our regional communities, and how we can adapt, turn challenges into opportunities and prosper.*”

Over 120 people attended the forum and there have been very positive responses across the region on the content and format of this year's forum. A review was undertaken and discussed at the Alliance meeting held 21 May 2018.

The Legatus Group managed the financial aspects of the forum, coordinated the community concurrent speakers and sessions and led the debrief and analysis which has been presented to the alliance for the development of the 2019 forum.

Keynote speaker Bernard Salt and 16 other presenters provided information across 4 key headings of Community, Economic, Environment and Technology.

#### **e) Northern and Yorke NRM**

The Alliance meeting discussed greater interaction between Northern and Yorke NRM and the Legatus Group and the NRM are to be invited to present to every second Legatus group meeting noting that the RDA's attend each meeting.

The Northern & Yorke (N&Y) NRM Board seeks Legatus approval and support of the objectives of the Northern & Yorke 2018-2028 NRM Strategic Plan, as reviewed with all councils on the N&Y region during the plan consultation process in late 2017. A summary of the plan is attached (**Attachment A**)

The N&Y NRM Board seeks Legatus approval and support for the emphasis and desired outcomes of the N&Y NRM Strategic Plan, and the Business Plan that will be provide the resourcing to enable the planned outcomes to be delivered.

## **9.6 EMERGING LEADERS PROGRAM**

### **Reports for Discussion**

From: Simon Millcock, CEO, Legatus Group

**Recommendation: For noting.**

### **Discussion**

The Legatus Group CEO attended the graduation event for the Mid North program and has since reached out to one of the groups who developed a Volunteering project to identify ways this can be supported.

The Legatus CEO attended the launch of the Yorke Peninsula program and was accepted as a mentor for one of the participants.

The Southern Flinders program is also currently being undertaken.

There has been highly positive responses across the region including also from the participants and this will look to be further expended into programs for the future.

## 9.7 RATING EQUITY (Major Projects)

### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

### Recommendation:

1. The Legatus Group notes that the Legatus Group CEO upon receiving confirmation from the steering and reference groups on the final report will publish the report on the Legatus Group Website.
2. The Legatus Group notes that the Legatus Group CEO will provide a report to the July 2018 South Australian Regional Organisation of Council meeting on the findings of the report for their consideration.

### Discussion:

The Legatus Group gained funding from the LGA R&D and a contribution from all other Regional LGA's and a Steering Group and Reference Group were formed to progress this as a State-wide project.

The steering group are:

Simon Millcock	CEO Legatus Group
Dominic Testoni	EO Limestone Coast LGA
Graeme Martin	EO Southern Hills LGA
Lea Bacon	Director Policy LGA
Anthony Smit	Deputy to the Valuer-General State Valuation Office

### Reference Group

Ben Gower	CEO Wattle Range Council
Colin Byles	CEO Northern Areas Council
David Stevenson	CEO Regional Council of Goyder

AEC Group were contracted, and they completed the first draft of the report which was workshopped by the steering group, reference group and EO's from the Regional LGA's on 16 May 2018.

The draft report contained 2 case studies including the Regional Council of Goyder and Wattle Range Council. It was agreed to include Port Augusta as an additional case study, pending provision of the requisite information, with a view to extending the evidence base to



solar farms and to provide a point of comparison between what Council was receiving (under proclamation) prior to the closure of the traditional power stations.

The Draft findings are:

#### Different methods of valuation and rating across Australia

- QLD has the most flexibility in categorising and levying rates on different land uses (using site/unimproved value)
- Most significant restrictions for SA Councils placing them at a financial disadvantage relative to other mainland States:
- Exemption of electricity generating plant and equipment from capital valuation (and therefore relative rating incidence)
- Inability to categorise properties based on intensity of use not reflected in capital value
- No real evidence that telecommunication towers and other exempt properties are impacting SA Councils relative to other mainland States

#### Rates from electricity generators:

- **Victoria**—base payment + capacity payment from generators
- **QLD**—differential categorisation with substantially higher rates
- Rates from resources sector/mining assessments:
- **QLD**—differential categorisation with substantially higher rates
- **NSW**—differential categorisation with substantially higher rates
- **WA**—differential categorisation with substantially higher rates

Case studies for Wattle Range and Goyder –when applying the Victorian payments made by electricity generators to Councils –suggest a very significant cross subsidy (5% to 15% of total rates)

## 9.8 Socio – economic impacts from the NDIS on regional local governments

### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

### Recommendation:

1. The Legatus Group notes that the Legatus Group CEO has received confirmation from the steering group of approval of the final report which will be published on the Legatus Group Website.
2. The Legatus Group notes that the Legatus Group CEO will provide a report to the July 2018 South Australian Regional Organisation of Council meeting on the findings of the report for their consideration.

### Discussion:

The Legatus Group gained funding from the LGA R&D and a Steering Group and Reference Group were formed to progress this as a State-wide project.

The Steering Group were:

Simon Millcock	CEO Legatus Group
Larissa Mackrill	Yorke Mid North Disability Workforce Hub Officer RDA Yorke Mid North
Taryn Sexton	Chief Executive Officer Local Government Professionals Australia, SA
Terra Lea Ranson	Manager Community Capacity at City of Onkaparinga
Bobbi Pertini	Manager People and Culture Yorke Peninsula Council

A reference group comprised of nominated members from Legatus Group Constituent Councils was also developed.

KPMG were contracted and have delivered the final report (**Attachment B**) which was accepted after a workshop by the Steering Committee on 17 May 2018.

The research was undertaken during late 2017 and early 2018, and involved interviews, desktop research, online surveys, workshops and presentations. The findings were discussed, and recommendations developed with input from the Steering Group, from a project workshop which included the Legatus Group Reference Group, and via the Yorke and Mid North Regional Forum in April 2018. Implications for Local Government in regional areas are;

1. Local Government is not a passive receiver of policy that affects its revenues, operations or communities. NDIS will raise and drive new priorities. SAROC,

- through the LGA Board, has an opportunity to lobby State and Commonwealth Government to address market failure in regional areas.
2. NDIS is a risky investment in thin markets where participation fees may not cover costs, particularly for small NDIS providers that cannot spread fixed administrative costs across large transaction/service volumes.
  3. The State Government proposal to cap Council rates will limit Councils' ability to provide unfunded community services.
  4. Local Government is not the NDIS 'provider of last resort', it has neither the mandate nor funding for this role. If there is market failure in the provision of disability services, it is the responsibility of the State and Commonwealth Governments to address this issue.
  5. Currently, Community Passenger Transport is an important transportation option for people with disability in rural areas where taxis and public transport are not available. Limitations on transport funding in the NDIS pricing structure are creating significant concern for NDIS families and Community Passenger Transport providers. While Community Passenger Transport funding has been extended to 2020 to allow for the NDIS roll-out, the future of this successful model is unclear.
  6. One of the key outcomes of the NDIS is the expectation that people with disability will be more engaged in their communities via work, social connection and recreation. This raises the question as to whether Council infrastructure (buildings, swimming pools) encourages participation of people with disability. At this stage of the roll-out, families are more concerned with the immediate issues of NDIS eligibility and planning, however priorities (and pressure on Local Government) may shift in future.
  7. Lack of available services is likely to drive outward migration to areas with better NDIS options, further exacerbating the problems of population decline experienced in many rural areas. Similarly, the population revival in areas of high rural amenity - led by retirees, teleworkers and online/footloose businesses - may be jeopardised by poor access to services.
  8. With up to 650 positions being created by NDIS in the Yorke and Mid North region, Councils (and other employers) already struggling to attract and retain skilled staff, may experience additional labour pressures, resulting in reduced productivity and service delays. Solutions like the KPPM/RDA Yorke & Mid North's *Aspirational Labour Market Model* that aims to grow the labour market through job matching may resolve some capacity issues, but Local Government will need to address its 'employer of choice' standing to compete in a more volatile labour market.
  9. As the Baby Boomers age and are less able to volunteer, reliance on volunteers to deliver core services (such as Community Passenger Transport, and assistance with disability programs) will become unsustainable, adding to Council service delivery costs. Younger generations have different volunteering aspirations, and Councils will need to adapt volunteering models to attract new volunteers.
  10. Because NDIS service delivery is a competitive market based on 'pay per service', there is neither the incentive nor capacity for collaboration for the greater good. Local Government is already finding that providers, which are paid only for services delivered, are unable to fund staff participation in working groups and networks,

with implications for the way community and economic development activities are delivered.

11. Local Government is often cited as the layer of government closest to the people, with the expectation that it is aware of - and can advocate for - its local communities. However, Councils participating in this research reported that they are not receiving adequate information about NDIS, either from the NDIS website and other official sources, or from communities who see NDIS as a Commonwealth Government program and direct their enquiries and concerns elsewhere.
12. Rather than accepting the disadvantages associated with thin markets, Local Government can activate its community to become a region of choice for NDIS participants and providers. Councils should review their community and economic development strategies to ensure they are maximising the potential benefits of NDIS.

An important outcome of this review is the understanding that the NDIS may not deliver services to all participants in regional areas and therefore Local Government should act as a matter of urgency to identify areas of market failure and advocate for its citizens. The risk of not acting quickly is that NDIS participants who cannot access services locally may miss out or relocate to larger centres with better service availability.

## **10. LEGATUS GROUP REGIONAL MANAGEMENT GROUP**

### **Reports for Discussion**

From: CEO Andrew Cameron (Acting Chair)

**Recommendation: For noting.**

### **Discussion:**

The Legatus Group Regional Management Group meeting was held on Friday 5 May 2018 and the notes from the meeting are as follows:

#### **1. ATTENDANCE**

1.1 Present: Andrew Cameron, David Stevenson, Helen Macdonald, Peter Ackland, Kristen Clark, Jason Kuchel and Simon Millcock.

1.2 Apologies: Colin Byles (Chair), Peter Harder, Andrew Cole, Martin McCarthy, Wayne Hart, Brian Carr, Colin Davies, Peter McGuinness and James Miller.

#### **2. APPOINT CHAIRPERSON**

Chair Colin Byles was an apology and Andrew Cameron Chaired the meeting.

#### **3. WELCOME**

Andrew Cameron welcomed everyone including new Legatus Group CEO's Helen Macdonald, Kristen Clark and Peter Ackland and noted that it is busy time of the year for all councils as they develop their business plans and budgets for the coming year.

Helen Macdonald provided an outline of the work she has undertaken since commencing with the Clare and Gilbert Valleys including work on the Enterprise Bargaining. The Council has commenced work on Clare Township planning with a focus on industrial land and the development of a business case for an art gallery.

#### **4. DISCUSSION ITEMS**

4.1 Items from 2 February 2018 meeting:

- i Heavy mass limit and road train access to local sealed and unsealed roads was discussed by the Legatus Road and Transport Infrastructure Advisory Committee at their meeting 30 April 2018 and these notes had been distributed with the agenda. Andrew Cameron advised he had an upcoming meeting with DPTI and would provide feedback. Consensus support for the recommendation by the Legatus Road and Transport Infrastructure Advisory Committee that sub-regional workshops be held and to include LGA, Mutual Liability and DPTI. Simon Millcock to place on the agenda for the next Regional LGA Executive Officers meeting.

ii NRM Levy increases will require a report to be provide to the next Legatus Group meeting as this is a matter for the board to consider regarding what level of pushback from the region is required.

iii Growth of waste due to increased tourism to be an agenda item for the next Regional LGA Executive Officers meeting.

4.2 CEO's report Simon Millcock spoke to his report which had been distributed prior to the meeting.

General discussion was held on the following topics:

1. Strategic Plan review, 3-year Action Plan, 2018/2019 Business Plan and Budget – Long term financial plan:
  - Uncertainty of funding from LGA from June 2018 given the changes to the constitution and the delivery of regional services such as outreach and capacity building.
  - Rubble Royalties likely to still be in place for further 12 months although it has LGA support for removing and this will be part of the LGA's discussions with the new government.
  - Need for all councils to endorse the 2018/2019 business plan and budget prior to 25 May 2018 Legatus Group ordinary meeting.
2. Vacancy for Membership Audit & Risk Committee – Peter Ackland expressed interest in nominating and Simon Millcock to provide terms of reference and Peter to then nominate.
3. Expressions of Interest Financial Services to Legatus Group – David Stevenson outlined that it was time for other councils to consider taking on the role. Andrew Cameron to follow up with Barossa and Light.
4. Special Local Roads Program and Legatus Assessment – The minutes of the Legatus Group Road and Transport Infrastructure Advisory Committee were distributed with the agenda and Simon Millcock provided feedback on the applications and the committee's scores and reasons for priority. Noted that the response to LGATAP should also include that the Orroroo-Carrieton Maurice Road project was part of phase 2 from previous year assessment.
5. Legatus Group 2030 Regional Transport Plan – The meeting noted the responses to Phase 1 and the recommendation to progress with Phase 2.

Moira Coffey the Legatus Group Climate Change Project Officer joined the meeting.

6. Community Waste Management Scheme – Moira outlined the work undertaken since the Legatus Group were approved the two-year regional program. The meeting supported progressing with the regional audit of systems and the formation of a Legatus Group CWMS Advisory Committee.
7. Climate Change – Consensus was the proposed survey is placed on hold and be revisited after Moira undertakes a desk top study of current strategic plans of

councils and that the meeting supported the formation of a Legatus Group Climate Change Advisory Committee.

The meeting noted updates on:

- Emergency Management
- NDIS Socio-economic impacts
- Rating Equity
- Coastal Council Alliance
- Yorke Mid North Regional Forum
- Regional SA Conference
- Digital workshop

#### **5. OTHER BUSINESS**

Nil

#### **6. CLOSE AND DATE OF NEXT MEETING**

The meeting was closed at 12.30pm and next meeting to be held at Mount Remarkable 10.30am Friday 3 August 2018. A workshop was then held on Regional Health Plans and the State Public Health Plan 2019-2024 Framework.

## **11. LEGATUS ROAD AND TRANSPORT ADVISORY GROUP**

### **Reports for Discussion**

From: Simon Millcock, CEO, Legatus Group

### **Recommendation:**

- 1. The Legatus Group supports the progress by the Legatus Road and Transport Infrastructure Advisory Committee in their efforts to develop sub-regional workshops on heavy vehicle access to local roads which will include LGA, Mutual Liability and DPTI presentations.**
- 2. The Legatus Group notes the appointment of Tom Jones the Assets Management Officer from Adelaide Plains Council to the committee.**
- 3. The Legatus Group adopt the recommendations by HDS from Phase 1 of the Legatus Group Regional Transport Plan 2030.**
- 4. The Legatus Group progress with Phase 2 of the Legatus Group Regional Transport Plan 2030 by contract HDS from the 1 July 2018.**
- 5. That the assessment and prioritising for Legatus Group region SLRP roads for 2018/2019 is noted.**

### **Discussion:**

The Legatus Group Road and Transport Advisory Group meet on Monday 30 April 2018 at the Clare and Gilbert Valleys Council 4 Gleeson Street, CLARE SA

#### **1. Welcome:**

The meeting was opened at 10.30am and Simon Millcock welcomed everyone to the meeting.

#### **2. Attendance:**

Lee Wallis (Goyder), Steve Kaesler (Barossa), Peter Porch (Northern Areas), Trevor Graham (Yorke Peninsula), Martin Waddington (Adelaide Plains), Steve Watson (Clare and Gilbert Valleys), Jo-anne Buchanan (RDA Yorke Mid North) and Mike Wilde (DPTI).

#### **3. Apologies**

Colin Davies (Flinders Ranges) the committees nominated Chair was an apology and the committee supported Legatus Group CEO to Chair the meeting.

#### **4. Terms of Reference / Membership**

Mike Wilde from Planning and Transport Policy Department of Planning, Transport and Infrastructure was welcomed to his first meeting. Martin Waddington had advised the Legatus Group CEO that he was resigning from the committee due his pending move to Mount Barker Council and Tom Jones Assets Management Officer from Adelaide Plains had then submitted a nomination. In keeping with the terms of reference the Legatus Group Chair, Deputy Chairs and CEO had then approved his membership to replace Martin Waddington.



## **5. Minutes of previous meeting held 13 March 2018.**

Consensus that the minutes were an accurate record of the meeting.

## **6. Business Arising from the minutes**

### **6.1 Heavy Vehicle Access**

Discussions held after the meeting were that this is very challenging topic given different needs, wants and expectations in relation to heavy vehicle access in respective precincts. The committee believes there is benefit from a gathering of stakeholders to determine genuine outcomes which could include:

- Representative from LGA who has an understanding on challenges faced.
- Representative from Mutual Liability Scheme may be of benefit to discuss liability issues.
- Less benefit in someone from DPTI or the NHVR given their changing charter.
- Gain a clearer handle on where this matter sits and develop a report on where each councils s currently doing.
- Include planning officers.

Discussion held on liabilities against an individual in a worst-case scenario and if road mangers making decisions part of the 'Chain of responsibility' framework. Most access issues are more 'to the farm gate' type scenarios as opposed to general freight movements so not really a DPTI problem. A need to gain a better understanding of our own roles as road users under the NHVL specifically work hours and documentation, and ToR. The committee discussed value in holding sub-regional workshops and interest from DPTI to partner as the access issue are feeding into State road networks. The issues will continue as machinery continues to grow.

### **6.2 Special Local Roads Program 2018/2019**

Following the call be LGTAP for SLRP funding from Regional LGA's there was a call to all Legatus Group Constituent Councils for applications to be forwarded for assessment by the Legatus Group. The Legatus Group Road and Transport Infrastructure Advisory Committee's terms of reference includes:

- Assess and prioritise regional transport projects as necessary
- Coordinate and support submissions for funding on all transport issues but in particular for regional road funding in conjunction with Councils

There were ten applications received which were distributed to all committee members and then on-site inspections were undertaken by the committee. Their feedback on the applications were then provided to all applicants. This resulted in further information being provided and one application being withdrawn.

A matrix was provided to assist with the assessments and general discussions were held at the meeting with all members of the committee having their scores and comments recorded. Any member whose council had an application being assessed left the room for the discussions and scoring on that application. The result of the assessments was then provided, and the meeting agreed with the priority listing below and scores and comments.

- 1 Goyder Regional Council – Koonoona Road
- 2 Adelaide Plains Council – Shannon Road
- 3 Light Regional Council – Gatrell Road
- 4 Wakefield Regional Council – Angle Grove Road
- 5 Light Regional Council – Smyth Road
- 6 Orroroo Carrieton – Maurice Road
- 7 Clare & Gilbert Valleys – Marrabel Road
- 8 Clare & Gilbert Valleys – Waterloo Road
- 9 Flinders Ranges – Altmann & McConville Roads

These results are to be provided to the applicants and to the Legatus Group Regional Management Group before distributing to LGTAP.

### 6.3 Legatus Group 2030 Regional Transport Plan Phase I

The meeting recognised that there may be a need to gain further feedback from all councils prior to progressing with Phase 2 to ensure they are comfortable with the roads identified in Phase I. The seven recommendations from Phase I were discussed with John Olson from HDS and updates are provided in red.

- 1) Regional transport goals developed as part of the 2030 Regional Transport Plan, as listed in Section 11.1, be adopted as the Regional Transport Goals for the 2030 Regional Transport Plan. – **Occurred**
- 2) Regional freight routes, as shown on the regional overview, council wide maps and selected township detail maps in Appendix A and Enclosure 2, and regional tourism routes, as shown on the regional overview, council wide maps and selected township detail maps in Appendix A and Enclosure 2, and regional community access routes, as shown on the regional overview, council wide maps and selected township detail maps in Appendix A and Enclosure 2, all along with the underpinning definitions and methodology used to create the routes (as described in Sections 5, 6 and 7 respectively) be adopted as part of the 2030 Regional Transport Plan. – **Occurred noted that this needs to be dynamic**
- 3) Non-roads regional transport considerations, as presented in Section 8, be adopted as a basis for further investigation and development of specific initiatives for improving public transport, rail freight, sea freight and air transport infrastructure where economically viable to do so. – **This needs to be revisited prior to progressing with Phase 2**
- 4) The methodology for review and update of the 2030 Regional Transport Plan, along with preparation and submission of annual Special Local Roads Program or other funding applications, as summarised by the flowchart shown in Section 9.2 of this report, be adopted as a key element to ensure that the 2030 Regional Transport Plan remains current and relevant to the region's transport planning needs. – **Recommend being adopted**
- 5) Regional road action plans, highlighting immediate, medium term and long-term requirements for improvement of all regional freight, tourism and community access routes identified in the 2030 Regional Transport Plan, be developed in accordance with the guidelines and sample spreadsheet shown in Section 10 of this report, with completion by mid-2018. – **Recommend being adopted as phase 2A and 2B**
- 6) Road upgrade nominations be called from each council, based upon roads listed in Action Plan I (once it is created under Recommendation 5), then formally reviewed using the SLRP assessment methodology, in order to create a new prioritised list of roads for consideration under the annual SLRP funding application process. - **Recommend being adopted as phase 2A and 2B**
- 7) The first scheduled strategic review of the regional freight, tourism and community access routes identified in the 2030 Regional Transport Plan be set down for early 2021

(i.e. three years after release of the final report). **Recommended to adopt but set down for 2022.**

#### **6.4 Proposal for phase 2 Legatus Group Regional Transport Plan 2030 Road Deficiency Assessment and Roads Database by HDS.**

John Olson from HDS attended the meeting and provided further information on the proposal for phase 2. The focus for Phase 2 is that it relates to the regional local government road networks that are highlighted in the Legatus Group 2030 Regional Transport Plan and as such it is not designed as an entire council road network or review of state government roads. The report will take around nine months to complete and provides strong documentation that can be used beyond the SLRP for grant funding and or lobbying purposes. It provides opportunities for RDA's to also use in conjunction with their regional plans. John provided example of another regions approach.

Key comments from the meeting were:

- 1) Local assessments on their own road networks (issues around access by heavy vehicles) could become part of phase 3 and there are currently some councils undertaking this work individually. The development of sub-regional meetings could be undertaken during phase 2 by the Legatus Group Road and Transport Infrastructure Advisory Committee that focus on heavy vehicle access.
- 2) Need to identify regional strategic rail crossings and bridge assessments as they need to be considered as opposed to specific detailed analysis which would come at later stage.
- 3) Consider forming through partnership with RDA's and DPTI to look at State Roads and have an alignment with the regional local roads with what the State is doing.

### **7. Other Business**

#### **7.1 Speed limits**

Legatus Group CEO provided an update that this matter and that it is listed for report from LGA at the next SAROC meeting.

#### **7.2 Horrocks Highway**

The committee discussed the condition of Horrocks Highway and Thiele Highway given their State significance to the tourism, agriculture and logistics industries and that their condition should be a matter of regional priority.

### **8. Close and date of next meeting**

The meeting was closed at 2.30 pm and next meeting to be decided based on the outcome of the Legatus Group decision on progressing with Phase 2 of the Regional Transport Plan.

**Special Local Road Program 2018/2019:** Following the Legatus Group Road and Transport Infrastructure meeting the report on the prioritising of the Legatus Group regions SLRP roads was presented to the Legatus Group Management Group meeting and then submitted to the LGTAP within the required time lines.

Ranking	Project	General comments
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(plus, total score out of 35)		
1 (28.7)	Goyder Regional Council – Koonoona Road	Ranked high and this project can extend the life of the historic culverts. This will save expensive replacements and be cost effective. This is a major / significant road that has seen increased use and is a cost-effective project.
2 (27.6)	Adelaide Plains Council – Shannon Road	Good fit for the funding as it services a cross section of industrial users and fills in the missing link for the road network to this growing region. Sound application.
3 (23.7)	Light Regional Council – Gatrell Road	Well put together application and response to the extra information sought. Picks up the regional significance and questions posed around including the costs of street scaping into the application.
4 (22.3)	Wakefield Regional Council – Angle Grove Road	Regional benefit due to the desire line for drivers. Whilst focus is on local drivers the burden to Council to maintain the asset with consideration for possible road swap in the future.
5 (20.3)	Light Regional Council – Smyth Road	Discussion on the regional significance with focus being on large local commuter needs and the bridge works being a potential risk for future and increased use. Recognised the constraints on the slopes along alongside the road.
6 (19.8)	Orroroo Carrieton – Maurice Road	Condition of road and funding program from previous years with intervention being possible too early at this stage. Noted that this was stage 2 of the funding approved in the 2017/2018 SLRP.
7 (17.6)	Clare & Gilbert Valleys – Marrabel Road	This is a maintenance for reseal project which wasn't seen as higher priority compared to other applications. Need for greater strength in the eligibility.
8 (17.6)	Clare & Gilbert Valleys – Waterloo Road	This is a maintenance for reseal project which wasn't seen as higher priority compared to other applications. Need for greater strength in the eligibility.
9 (11.8)	Flinders Ranges – Altmann & McConville Roads	Limited justification as it is not of regional significance and there could be other ways to resolve the dust issues.

## **12. AUDIT and RISK MANAGEMENT COMMITTEE**

### **Reports for Discussion**

#### **12.1 Audit and Risk Management Committee meeting**

From: Chairman Kathy Bowman (Acting Chair)

#### **Recommendations: For noting**

#### **Discussion:**

The Audit and Risk Management Committee held their meeting on the 20 April 2018 at the Council Chamber District Council of Orroroo Carrieton and the unconfirmed minutes are:

The meeting was opened at 9:55 am on 20 April 2018 at the Council Chamber, District Council of Orroroo Carrieton 17 Second Street Orroroo.

#### **1. Meeting Attendance**

**Present:** Chairman Kathie Bowman, Mayor Colin Nottle and Mr Colin Davies.

**In Attendance:** Chairman Legatus Group Mayor Peter Matthey (ex-officio) and Legatus Group CEO Mr Simon Millcock

**Apologies:** Chairman of the Audit and Risk Committee Mayor Ray Agnew

#### **2. Appointment of Chairman for the meeting**

Motion: That Chairman Kathie Bowman in the absence of Mayor Ray Agnew be appointed Chairman for this meeting of the Legatus Group Audit and Risk Management Committee.

Moved: Colin Davies    Seconded: Mayor Colin Nottle

**CARRIED**

Chairman Kathie Bowman welcomed Mayor Peter Matthey in his ex-officio role as Chairman of the Legatus Group to the meeting.

#### **3. Confirmation of Previous Minutes**

Motion: That the minutes of the previous Legatus Group Audit and Risk Management Committee meeting held on 1 February 2018 be taken as read and confirmed

Moved: Colin Davies    Seconded: Mayor Colin Nottle

**CARRIED**

#### **4. Business Arising Not Otherwise on the Agenda**

The Legatus Group CEO provided a written report with the agenda which had been distributed to the Legatus Group Audit and Risk Management Committee and to the Legatus Group Board. Mayor Colin Nottle noted that the agenda had been distributed 2 days prior to the meeting instead of the required 3 days.

#### 4.1 Strategic Plan Review and 3-year action plan

Motion: That the Legatus Group CEO distributes the Legatus Group Strategic Plan review and the 3- year action plan to Constituent Council for their consideration prior to the 25 May 2018 Legatus Group ordinary meeting.

Moved: Mayor Colin Nottle      Seconded: Colin Davies

**CARRIED**

#### 4.2 2018/2019 Business Plan and Budget

Motion: That the Legatus Group CEO distribute the draft 2018/2019 business plan and budget to Constituent Councils for their consideration prior to the 25 May 2018 Legatus Group ordinary meeting.

Moved: Mayor Colin Nottle      Seconded: Colin Davies

**CARRIED**

The committee noted a report on the replacement of the Legatus Group CEO's motor vehicle and consensus was that this matter be held over for another 12 months.

#### 4.3 10 Year Long Term Financial Plan

Motion: That the Legatus Group CEO distribute the draft 10-year long term financial plan presented to the committee to the Constituent Councils for their consideration prior to the 25 May 2018 Legatus Group ordinary meeting subject to the inclusion of an approximate income from the Local Government Association of \$100,000 from July 2019.

Moved: Colin Davies      Seconded: Chairman Kathie Bowman

**CARRIED**

The meeting noted that due to the uncertainty associated with new LGA Constitution and role of the Regional Local Government Organisations that the amount of \$100,000 is one third of the amount received in recent years from the LGA.

The Legatus Group CEO was requested to investigate the legal requirements for the Legatus Group to have a 10-year long term financial plan.

#### 4.4 Work Plan 2018 - 2019

Motion: That the Legatus Group Audit and Risk Committee endorse the work plan and recommends the Legatus Group adopt this work plan.

Moved: Chairman Kathie Bowman      Seconded: Colin Davies

**CARRIED**

#### 4.5 Membership of the Audit and Risk Committee

The committee noted the Legatus Groups CEO's report that there has been no applicant for the vacant position created by the departure of Andrew Johnson. The Legatus Group CEO advised he will be raise this matter with the Legatus Group CEO's and list as an agenda item at the next Legatus Group Management Group meeting.

#### 4.6 Expressions of interest for the delivery of financial services

Motion: That the Legatus Group Audit and Risk Committee recommends that the Legatus Group CEO calls for expressions of interest from constituent councils for the delivery of financial services to the Legatus Group for the 3 years starting from July 2018.

Moved: Colin Davies    Seconded: Mayor Colin Nottle

**CARRIED**

### **5. Budget 2017/2018**

#### 5.1 Financial Report 2017/2018

The Legatus Group CEO had distributed the balance sheet, profit and loss statement and actual v budget comparison for 2017/2018 to 31 March 2018 and prepared by Finance Manager Mr Griff Campbell with the agenda.

Motion: That the Legatus Group Audit and Risk Committee notes the financial report to 31 March 2018 and the update provided by the CEO with regards income and expenditure of the financial affairs of the Legatus Group for 2017/2018.

Moved: Mayor Colin Nottle    Seconded: Colin Davies

**CARRIED**

#### 5.2 Reimbursement Mayor Clark for Murray Darling Association board meeting and strategic planning session.

To be item for next Legatus Group ordinary meeting.

#### 5.3 Legatus Group web-site upgrades

To be item for next Legatus Group ordinary meeting.

### **6. Charter / Terms of Reference**

The meeting noted that the Charter variations notifications had been undertaken.

### **7. Other Business**

Nil.

### **8. Next Meeting**

The next meeting is set down for Friday 3 August 2018 at a venue to be confirmed and to commence at 9.30am prior to the Legatus Group Regional Management Group meeting.

*Meeting Closed by the Chair at 11.10 am*

## **12.2 2018/2019 Business Plan and Budget / Strategic Plan (3 Year Action Plan) and Long Term Financial Plan**

### **Reports for discussion**

From: Simon Millcock, CEO, Legatus Group

### **Recommendations:**

- 1. That the Legatus Group endorses the Legatus Group Strategic Plan 2018-2028 and 3-year Action Plan July 2018 - June 2011 subject to the endorsement of the 2018/2019 budget and business plan.**
- 2. That the Legatus Group notes that the draft business plan and budget for 2018/2019 were distributed to all Constituent Councils prior to the 30 April 2018 and that adoption cannot occur until endorsement has been received by all Constituent Councils.**
- 3. That all Constituent Councils who have not responded regarding the draft 2018/2019 Business Plan and Budget and Strategic Plan and three-year Action Plan provide their response by 30 June 2018.**

### **Discussion:**

Following the Legatus Group Audit and Risk Management Committee receiving the following documents at their meeting on 20 April 2018 the Legatus Group CEO on 23 April 2018 distributed the documents to all Constituent Councils for endorsement in compliance with the Charter:

1. Strategic Plan Review and 3-year action plan
2. 2018/2019 Business Plan and Budget
3. 10 Year Long Term Financial Plan

The Legatus Group must before 30 April of each year prepare and submit a draft Budget to the Constituent Councils for the ensuing Financial Year (or, if appropriate, part Financial Year) in accordance with the Act for endorsement by the Constituent Councils.

The Legatus Group must adopt after 31 May and within six (6) weeks of endorsement of the draft Budget by all of the Constituent Councils in each year, a Budget in accordance with the Act for the ensuing Financial Year consistent with the approval given by the Constituent Councils pursuant to Clause 5.1.1.

The Legatus Group may in a Financial Year, after consultation with the Constituent Councils, incur spending before adoption of its Budget for the year, but the spending must be provided for in the appropriate Budget for the year.

The Legatus Group must each Financial Year provide a copy of its adopted Budget to the Constituent Councils within five (5) business days after the adoption of the Budget by the Legatus Group.

The Legatus Group CEO sought an update from all Constituent Councils on 16 May 2018 and as of the 20 May 2018 the following responses were received.



Noting that The Flinders Ranges Council considered the reports but have made no comment on endorsement.

Adelaide Plains Council	Nil
Barunga West Council	Nil
Clare and Gilbert Valleys Council	Nil
Copper Coast Council	Nil
District Council of Mount Remarkable	Council having considered the documents supplied in the agenda report by the Chief Executive Officer of the Legatus Group, advises the Legatus Board that it has no objection to the documents as presented.
District Council of Orroroo Carrieton	Nil
District Council of Peterborough	Nil
Light Regional Council	That the Light Regional Council communicates its support to the Legatus Group for its draft Strategic Plan, three-year Action Plan (2018 to 2021) incorporating its draft Long Term Financial Plan (2018 to 2028) and the draft Annual Business Plan and Budget for the 2018/2019 financial year; and further encourages the Group to continue to review its operations on an ongoing basis in line with feedback received from member councils during its most recent strategic review process.
Northern Areas Council	Nil
Port Pirie Regional Council	To be presented to Council on 23 May 2018
Regional Council of Goyder	Approved the draft 2018/19 Legatus Group Business Plan Budget.
The Barossa Council	Makes the following comments, given times of potentially constrained revenue generation:  (1) That Legatus reduce its increasing cash reserve by allocating unallocated cash to specific projects that support regional outcomes to be determined during the financial year, or, reimburse member Councils funds that are unallocated allowing a small cash balance to

	<p>ensure adequate working capital and maintenance of a stable financial position;</p> <p>(2) That Legatus reduce its operating surplus ratio to less than 3% on an annual basis and set membership fees accordingly; and</p> <p>endorses the Budget and Business Plan noting the specific actions and focus areas for the financial year.</p>
The Flinders Ranges Council	Considered Strategic Plan, draft budget at the May 2018 ordinary meeting with no comment.
Wakefield Regional Council	To be presented to Council on 23 May 2018
Yorke Peninsula Council	Considered and endorsed (1) Legatus Group Strategic Plan 2018 – 2028 (2) Legatus Group Annual Business Plan 2018/2019 (3) Legatus Group Draft 2018/2019 Budget.

### 12.3 Membership of the Audit and Risk Committee

#### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

**Recommendations: That subject to confirmation of interest from Port Pirie Regional Council CEO Peter Ackland the Legatus Group appoints Peter Ackland to the vacant position on the Legatus Group Audit and Risk Committee.**

#### Discussion:

The Legatus Group CEO called for expressions of interest for the vacant position of a professionally qualified officers selected from staff of Councils and none were received. This matter was listed as an agenda item on the Legatus Group Management Group meeting and CEO Peter Ackland from Port Pirie Regional Council expressed interest.

### 12.4 Financial Services Legatus Group

#### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

**Recommendations: That the Flinders Ranges Council be appointed for 3 years starting from 1 July 2018 to provide the financial services to the Legatus Group at the amount of \$4,000 per annum.**

**Discussion:**

The Legatus Group Audit and Risk Committee recommended that the Legatus Group call for expressions of interest from constituent councils for the delivery of financial services to the Legatus Group for the 3 years starting from July 2018.

The Regional Council of Goyder through their Finance Officer Mr Griff Campbell have been providing as a fee for service the financial services of the Legatus Group. These services were originally called for via an expression of interest which expired in June 2015. The Regional Council of Goyder have continued to provide these services which have been rolled over each year since.

The Regional Council of Goyder confirmed that they will cease providing the financial services to Legatus Group effective 30 June 2018 and that Council authorise the CEO to liaise with Legatus Group to ensure an orderly transition to another Council.

The Legatus Group CEO called for expressions of interest from all Constituent Councils and this matter was an agenda item and discussed by the Legatus Group Regional Management Group.

The Flinders Ranges CEO advised on 16 May 2018 that the Flinders Ranges Council are willing to provide the required Financial Services if Goyder do not wish to continue for a similar fee.

There have been no other expressions of interest received. The membership of the Audit and Risk Management Committee may need to vary due to the CEO of the Finders Ranges Council being a member of this Committee.

**12.5 The Legatus Group Audit and Risk Committee Report for 2017-2018**

**Reports for Discussion**

From: Simon Millcock, CEO, Legatus Group

**Recommendations: That the Legatus Group receive the Legatus Group Audit and Risk Committees report for 2017/2018 and adopts the work plan for 2018 and 2019.**

**Discussion:**

This report presents a summary of the Legatus Group Audit and Risk Committee’s activities undertaken and recommendations made during the 2017-2018 financial year. The committee also seeks endorsement of the proposed work plan for 2018 and 2019 (**Attachment C**).

Conduct of Meetings: The Committee met on 3 occasions during 2017-2018 with the following attendance:	
Date	No of Members Attending

10-Aug-17	5
1-Feb-18	4
20-Apr-18	3 + Legatus Chairman ex-officio
Committee Member	No of Meetings Attended
Mayor Ray Agnew	2
Chairman Kathie Bowman	3
Mayor Colin Nottle	3
Colin Davies	3
Andrew Johnson	1
The following table sets out the principal issues addressed by the committee during 2017-2018 year:	
Principal Issues Examined	Recommendations to Legatus Group
Financial Report 2016-2017	No issues, unqualified audit, adopt
Review of budget against actuals	Noted the need for Legatus Group need to endorse 2016-2017 adopted
Review of work plan, internal controls	Work planned developed
Charter	Variations to charter noted and recommended and adopted
Strategic Plan	Requested a review including of long term financial plan undertaken with recommendations for adoption
Budget	Noted the development of 2017-2018 did not comply with charter and ensured that 2018-2019 did

## 13. FINANCIALS

### 13.1 July / March Financial Report

From: Simon Millcock, CEO, Legatus Group

**Recommendation: That the Legatus Group notes the report on the Legatus Group Balance Sheet as of March 2018 and the Profit and Loss Statement July 2017- March 2018.**

#### Discussion

The Legatus Group Balance Sheet as of March 2018 and the Profit and Loss Statement July 2017- March 2018 prepared by Mr Griff Campbell Finance Manager was presented to the Legatus Group Audit and Risk Management committee.

Legatus Group CEO comments as of 20 May 2018:

- **LGA R&D:** Both projects Grant Equity and NDIS are expected to be completed before the end of June 2018.
- **Stage 2 Regional Roads Strategy – HDS:** Not likely to start until after June 2018 and as such allocation of funding is in 2018/2019 budget.
- **CWMS:** Commenced but will invoice after June 2018 for the first reimbursements and as such allocation of funding is in 2018/2019 budget.
- **Leadership:** Commenced but will be reimbursement once project completed and as such allocation of funding is in the 2018/2019 budget.
- **Climate Change:** On track to have current contract for Project Officer complete within the hours allocated.

**Legatus Group**  
 PO Box 419  
 CLARE SA 5453

**Balance Sheet**

**As of March 2018**

<b>Assets</b>	
Current Assets	
Cash On Hand	
Bank SA Cheque Account	\$68,184.46
LGFA General Account	\$852,310.69
Total Cash On Hand	<u>\$920,495.15</u>
Accounts Receivable	\$11,325.00
Total Current Assets	<u>\$931,820.15</u>
Fixed Assets	
Motor Vehicles	
Motor Vehicles at Cost	\$33,353.00
Motor Vehicles : Accum Deprn	<u>-\$9,554.00</u>
Total Motor Vehicles	<u>\$23,799.00</u>
Office Equipment	
Computers & Software	\$3,948.19
Computers & S/w : Accum Deprn	<u>-\$3,948.19</u>
Total Fixed Assets	<u>\$23,799.00</u>
Total Assets	<u>\$955,619.15</u>
<b>Liabilities</b>	
Current Liabilities	
Accruals	\$0.01
GST Liabilities	
GST Collected	\$13,434.70
GST Paid	<u>-\$5,640.82</u>
Total GST Liabilities	<u>\$7,793.88</u>
Payroll Liabilities	
PAYG	\$4,507.42
Prov : Annual Leave	-\$689.62
Prov : Long Service Leave	<u>\$318.20</u>
Total Payroll Liabilities	<u>\$4,136.00</u>
Total Current Liabilities	<u>\$11,929.89</u>
Total Liabilities	<u>\$11,929.89</u>
Net Assets	<u>\$943,689.26</u>
<b>Equity</b>	
Reserves	
General	\$31,093.00
P003 - Regional Waste M'ment	\$16,273.25
P022 - Roads & Transport	\$37,891.72
A009 - LGA R&D Projects	\$15,341.48
P024 - Climate Change 2015-17	\$63,471.57
P027 - Reform - Incentive Risk	\$144,000.00
P025 - Outreach Phase 2	\$83,234.50
P028 - Regional Capacity Build	\$203,026.40
Transfer to Reserves	-\$362,971.81
Transfer from Reserves	\$394,946.00
Surplus	
Accumulated Surplus	\$89,721.00
Current Year Earnings	<u>\$227,662.15</u>
Total Equity	<u>\$943,689.26</u>

**Legatus Group**  
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**Profit & Loss Statement**

**July 2017 through March 2018**

4-0000	Income	
4-1000	Council Contributions	\$162,750.00
4-2002	Grants : LGA	\$345,525.76
4-3000	Interest : Bank Account	\$59.10
4-3001	Interest : LGFA	\$7,679.96
4-4000	Reimbursement	\$32,988.19
4-9000	Other Income	\$4,545.46
	<b>Total Income</b>	<b>\$553,548.47</b>
6-0000	Expenses	
6-1000	Employee Expenses	
6-1001	Payroll : Gross	\$117,800.34
6-1002	Annual Leave	\$6,277.01
6-1004	Long Service Leave	\$146.54
6-1006	Superannuation	\$11,903.52
6-1007	Workers Comp Premium	\$1,863.75
6-1009	Professional Development	\$648.64
6-1010	Employee Relocation	\$1,238.68
6-1011	Pay in Lieu of Notice	\$5,384.62
6-1012	Redundancy	\$5,384.62
	<b>Total Employee Expenses</b>	<b>\$150,647.72</b>
6-2000	Contract	
6-2003	Audit Fees	\$2,000.00
6-2005	Consultants	\$74,691.20
6-2006	Contractors	\$50,993.40
6-2009	Rent/Hire of Premises/Equip	\$8,400.73
	<b>Total Contract</b>	<b>\$136,085.33</b>
6-3000	Materials	
6-3001	Catering	\$1,460.77
6-3003	Meals (non FBT)	\$131.48
6-3004	Registration	\$621.00
6-3006	Telephone & Internet	\$5,330.69
6-3007	Postage, IT & Stationery Supp	\$2,458.08
6-3009	Fuel - Unleaded	\$3,985.53
	<b>Total Materials</b>	<b>\$13,987.55</b>
6-4000	Financial	
6-4001	FBT	\$5,538.00
	<b>Total Financial</b>	<b>\$5,538.00</b>
6-9000	Other Expenses	
6-9001	Accommodation	\$2,360.87
6-9002	Airfares	\$499.09
6-9004	Insurance	\$6,188.58
6-9005	Members Allowances	\$3,202.50
6-9006	Travel : Reimbursement	\$805.20
6-9007	Conferences	\$5,317.75
6-9009	Other Expenses	\$1,056.28
6-9010	Parking	\$197.45
	<b>Total Other Expenses</b>	<b>\$19,627.72</b>
	<b>Total Expenses</b>	<b>\$325,886.32</b>
	<b>Operating Profit</b>	<b>\$227,662.15</b>
9-0000	Equity Movements	
	<b>Net Profit / (Loss)</b>	<b>\$227,662.15</b>

Account	Description	Actual	Budget	Variance
		Mar-18	FY 2018	
<b><i>1. Project A001: General</i></b>				
<b><u>Income</u></b>				
4-1000	Council Contributions	162,750	162,734	16
4-3001	Interest : LGFA	7,680	10,798	- 3,118
4-3000	Interest : Bank Account	59	-	59
4-2002	Grants : LGA	39,777	39,777	-
4-4000	Reimbursement	488	-	488
4-9000	Other Income	4,546	-	4,546
4-9001	Project Management	-	50,000	- 50,000
<b>Total : Income</b>		<b>\$ 215,300</b>	<b>\$ 263,309</b>	<b>-\$ 48,009</b>
<b><u>Expenses</u></b>				
6-1001	Payroll : Gross	113,153	203,077	- 89,924
6-1002	Annual Leave	6,277	16,923	- 10,646
6-1004	Long Service Leave	147	1,100	- 953
6-1011	Pay in Lieu of Notice	5,385	-	5,385
6-1012	Redundancy	5,385	-	5,385
6-1006	Superannuation	11,462	20,900	- 9,438
6-1007	Workers Comp Premium	1,864	5,148	- 3,284
6-1009	Professional Development	649	-	649
6-3009	Fuel - Unleaded	3,986	5,500	- 1,514
6-4001	FBT	5,538	7,537	- 1,999
6-1008	Other	1,239	1,239	-
6-2006	Contractors	2,346	3,000	- 654
6-9004	Insurance	864	835	29
6-9004	Insurance	5,325	7,500	- 2,175
6-3004	Registration	621	650	- 29
6-9006	Travel : Reimbursement	350	9,500	- 9,150
6-9901	Depn : Motor Vehicles	-	4,760	- 4,760
6-2003	Audit Fees	2,000	1,750	250
6-2004	Bank Fees & Charges	-	200	- 200
6-2006	Contractors	3,825	6,000	- 2,175
6-2006	Contractors	1,920	4,000	- 2,080
6-2006	Contractors	-	3,000	- 3,000
6-2006	Contractors	1,531	-	1,531
6-3001	Catering	1,433	1,000	433
6-9009	Other Expenses	-	2,500	- 2,500
6-2009	Rent/Hire of Premises/Equip	8,101	15,000	- 6,899
6-3006	Telephone & Internet	5,331	4,000	1,331
6-9001	Accommodation	2,361	-	2,361
6-9002	Airfares	499	-	499
6-9010	Parking	181	-	181
6-9007	Conferences	5,123	6,000	- 877
6-9005	Members Allowances	3,203	4,264	- 1,061
6-9005	Members Allowances	-	1,500	- 1,500
<b>Total : Expenses</b>		<b>\$ 200,099</b>	<b>\$ 336,883</b>	<b>-\$ 136,784</b>
<b>Net Movement</b>		<b>\$ 15,201</b>	<b>-\$ 73,574</b>	<b>\$ 88,775</b>

CEO Time Allocation P0

CEO Relocation

Motor Vehicle

Motor Vehicle

Other Insurances

Motor Vehicle

Procurement

IT & Website

Finance Support

Mid North Regional Alliance - Plan

Chairman

Delegates



Account	Description	Actual	Budget	Variance
		Mar-18	FY 2018	
<b>2. Project A009: Special Projects/P007 R&amp; D</b>				
<b>Income</b>				
4-2002	Grants : LGA	16,600	16,600	-
4-2002	Grants : LGA	23,100	23,100	-
4-4000	Reimbursement	5,500	-	5,500
<b>Total : Income</b>		<b>\$ 45,200</b>	<b>\$ 39,700</b>	<b>\$ 5,500</b>
<b>Expenses</b>				
6-2006	Contractors	9,600	16,600	- 7,000
6-2006	Contractors	3,500	23,100	- 19,600
<b>Total : Expenses</b>		<b>\$ 13,100</b>	<b>\$ 39,700</b>	<b>-\$ 26,600</b>
<b>Net Movement</b>		<b>\$ 32,100</b>	<b>\$ -</b>	<b>\$ 32,100</b>
<b>3. P003: Regional Waste Management</b>				
<b>Expenses</b>				
6-2006	Contractors	-	16,273	- 16,273
<b>Total : Expenses</b>		<b>\$ -</b>	<b>\$ 16,273</b>	<b>-\$ 16,273</b>
<b>Net Movement</b>		<b>\$ -</b>	<b>-\$ 16,273</b>	<b>\$ 16,273</b>
<b>4. Project P022: Roads &amp; Transport</b>				
<b>Income</b>				
4-9000	Other Income	-	2,000	- 2,000
<b>Total : Income</b>		<b>\$ -</b>	<b>\$ 2,000</b>	<b>-\$ 2,000</b>
<b>Expenses</b>				
6-2006	Contractors	-	2,500	- 2,500
6-9009	Other Expenses	-	2,000	- 2,000
<b>Total : Expenses</b>		<b>\$ -</b>	<b>\$ 4,500</b>	<b>-\$ 4,500</b>
<b>Net Movement</b>		<b>\$ -</b>	<b>-\$ 2,500</b>	<b>\$ 2,500</b>
<b>5. Project P024: Climate Change</b>				
<b>Income</b>				
4-4000	Reimbursement	27,000	4,500	22,500
<b>Total : Income</b>		<b>\$ 27,000</b>	<b>\$ 4,500</b>	<b>\$ 22,500</b>
<b>Expenses</b>				
6-1001	Payroll : Gross	4,647	-	
6-1006	Superannuation	441	-	
6-2009	Rent/Hire of Premises/Equip	300	-	
6-9009	Other Expenses	159	-	159
6-2005	Consultants	18,555	-	18,555
6-2006	Contractors	46,100	67,972	- 21,872
<b>Total : Expenses</b>		<b>\$ 70,202</b>	<b>\$ 67,972</b>	<b>-\$ 3,158</b>
<b>Net Movement</b>		<b>-\$ 43,202</b>	<b>-\$ 63,472</b>	<b>\$ 25,658</b>

R&amp;D LGA Grant Equity

R&amp;D LGA NDIS

R&amp;D LGA Grant Equity

R&amp;D LGA NDIS

SLR

SLR

SLR

Account	Description	Actual	Budget	Variance
		Mar-18	FY 2018	
<b>6. Project P025: LGA Outreach Phase 2</b>				
<b>Income</b>				
4-2002	Grants : LGA	50,000	50,000	-
<b>Total : Income</b>		<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>Expenses</b>				
6-2006	Contractors	313	-	313
6-2010	Project Management - Expense	-	50,000	- 50,000
<b>Total : Expenses</b>		<b>\$ 313</b>	<b>\$ 50,000</b>	<b>-\$ 49,687</b>
<b>Net Movement</b>		<b>\$ 49,687</b>	<b>\$ -</b>	<b>\$ 49,687</b>
<b>7. Project P026: Strategic Procurement</b>				
<b>Expenses</b>				
6-9009	Other Expenses	667	-	667
<b>Total : Expenses</b>		<b>\$ 667</b>	<b>\$ -</b>	<b>\$ 667</b>
<b>Net Movement</b>		<b>-\$ 667</b>	<b>\$ -</b>	<b>-\$ 667</b>
<b>8. Project P028: Regional Capacity Building</b>				
<b>Income</b>				
4-2002	Grants : LGA	216,049	200,000	16,049
<b>Total : Income</b>		<b>\$ 216,049</b>	<b>\$ 200,000</b>	<b>\$ 16,049</b>
<b>Expenses</b>				
6-2006	Contractors	41,506	37,220	4,286
6-2006	Contractors	-	15,000	- 15,000
<b>Total : Expenses</b>		<b>\$ 41,506</b>	<b>\$ 52,220</b>	<b>-\$ 10,714</b>
<b>Net Movement</b>		<b>\$ 174,543</b>	<b>\$ 147,780</b>	<b>\$ 26,763</b>
<b>Check</b>				
Total Income		<b>553,549</b>	<b>559,509</b>	<b>- 5,960</b>
Total Expenditure		<b>325,887</b>	<b>567,548</b>	<b>- 241,661</b>
<b>Net Movement</b>		<b>\$ 227,662</b>	<b>-\$ 8,039</b>	<b>\$ 235,701</b>

CEO Time Allocation

Rubble Royalties

Road & transport plan

## **13.2 Reimbursement Mayor Clark**

### **Reports for Discussion**

From: Simon Millcock, CEO, Legatus Group

### **Recommendations:**

- 1. That the Legatus Group recommend that the Legatus Group approve the reimbursement costs of \$2,091.04 for Mayor Denis Clark attendance at the Murray Darling Association Board Meeting and Strategic Planning Session in January 2018.**
- 2. That the Legatus Group clarify the length of time for Mayor Denis Clark to attend the Murray Darling Association on behalf of the Legatus Group.**

### **Discussion:**

A report was provided by the Legatus Group CEO to the Legatus Group Audit and Risk Management Committee who recommended that this matter be dealt with by the Legatus Group.

At the 19 August 2016 Legatus Group Ordinary meeting a motion was carried that Mayor Clark attend the Murray Darling Association meetings on behalf of the region. This motion did not stipulate the length of time for this representation on behalf of the region.

Mayor Clark has been attending the meetings electronically since that date and at the end of January 2018 he physically attended the Murray Darling Association Board Meeting and Strategic Planning Session. A claim for travel, meals and accommodation to the amount of \$2,091.04 was received by the Legatus Group CEO.

As this payment was not identified in the 2017/2018 budget or the review of the budget by the Audit and Risk Committee or the Legatus Group the CEO does not have the delegated authority to approve this expenditure.

## **13.3 Legatus Web-site upgrades**

### **Reports for Discussion**

From: Simon Millcock, CEO, Legatus Group

**Recommendations: That the Legatus Group approve funding from the 2017/2018 budget for the upgrade of the Legatus Group website in accordance with the quote received by Honeycombe Design.**

### **Background**

A report was provided by the Legatus Group CEO to the Legatus Group Audit and Risk Management Committee who recommended that this matter be dealt with by the Legatus Group.

The current website was developed with a focus on procurement and as the means to communicate the required agendas, minutes and reports generated by the Legatus Group.

The Legatus Group CEO has identified several functions which require upgrading including:

- Parking the “Procurement” content and functionality.
- Change the section “Activities” to “Projects” and re-vamp the way projects are presented, giving more focus to the work of the Legatus Group as an organisation rather than as a mini-showcase of for the constituent councils.
- Create a custom post type “Partners” or “Partnerships” to enable listing stakeholders.
- Create a custom post type for “Projects” thus enabling many to many relationships between the two.
- Create required listings for displaying/distributing agendas, minutes etc.
- Create a calendar of events and means to display this could be associated to, or independent of, a “milestones” timeline.
- Assist with building and managing mailing list/s.
- Create required pages additional content and include supplied content in pages where required.
- Create map page with dynamic map including councils and projects with geographical locations

Quotes were received from two regional service providers for this work and Honeycombe Design quoted \$1,750 and Froling Enterprises quoted \$4,400.

As this payment was not identified in the 2017/2018 budget or the review of the budget by the Audit and Risk Committee the Legatus Group CEO does not have the delegated authority to approve this expenditure.

## **14. LOCAL GOVERNMENT ASSOCIATION & SAROC**

### **14.1 LGA Constitution and funding of Regional LGA's**

From: Simon Millcock, CEO, Legatus Group

#### **Recommendation: For discussion**

Following the endorsement of the LGA's new constitution at the 2018 Ordinary General Meeting a series of consultations will be occurring with member councils about the auxiliary documents that support the constitution. The Legatus Group CEO has offered to support this process in the Legatus Group region through sub-regional sessions.

Funding from the LGA to Regional LGA's has occurred via three programs: (1) Capacity (2) Outreach and (3) Rubble Royalties. For 2018/2019 the Capacity and Rubble Royalties will continue but not the Outreach program. The Outreach program has been an amount of \$50,000 per annum for the past 3 years.

The 16 May 2018 SAROC meeting recommended that the LGA Board consider a continuation of the outreach funding to regional LGAs to an extent of 50% of previous years' allocation for the 18/19 year, and that this matter then be referred to the Executive Committee for detailed examination and an informed decision based on additional information to be presented regarding the transition to new governance arrangements and the value and role being provided by regional LGAs.

### **14.2 LGA Topical Report**

From: LGA

#### **Recommendation: For noting**

**Discussion:** Lea Bacon from the LGA will attend the meeting to discuss.

The LGA Topical report from April 2018 (**Attachment D**) is provided as an information update on LGA activities and is current at the time it is supplied.

### **14.3 SAROC UPDATE**

From: Simon Millcock, CEO, Legatus Group

#### **Recommendation: For noting**

**Discussion:** The SAROC Committee Meeting – Key Outcomes Summary – 16 May 2018 (**Attachment E**)

## **15. OTHER BUSINESS**

### **15.1 REGIONAL HEALTH**

#### **Reports for Discussion**

From: Simon Millcock, CEO, Legatus Group

#### **Recommendations:**

- 1. That the Legatus Group CEO is authorised to place an expression of interest to the LGA that one of the two regional Wellbeing Alliance positions to be based in the Legatus Group region and that Legatus Group's office space is offered as in-kind support.**
- 2. That the Legatus Group supports the Legatus Group CEO to progress with a draft Memorandum of Understanding between the Legatus Group, Mid North Knowledge Partnership and Yorke & North Country SA PHN.**

#### **Discussion:**

Following the Legatus Group Management Group meeting a workshop was held by SA Health, in partnership with the Legatus Group. Invites were sent to all 15 Constituent Councils for the workshop which was re input on the draft framework for the next State Public Health Plan.

The Legatus Group strategic plan has health and allied health as a key policy area and there are 8 regional public health plans which have been prepared by Legatus Group Constituent Councils. These include 5 individual plans and 1 plan x 3 councils and 2 plans x 4 councils.

The recent review of the inaugural State Public Health Plan provided an opportunity to reflect on achievements as well as the content and structure of the Plan. The feedback from the review has been used to inform the development of the draft framework for the 2019-2024 State Public Health Plan.

Prior to the workshop Emma Young, from Country SA PHN and Danny Broderick and Penny Worland from the LGA provided an update on the programs that the LGA are involved with. Danny Broderick has since the workshop confirmed that the LGA Board are funding two regional trials of their Community Wellbeing Alliance project.

Section 51 of the Public Health Act 2011 (the Act) requires Councils to prepare and maintain a Regional Public Health Plan (RPHP). A RPHP should be consistent with the State Plan where appropriate and respond to the public health challenges within the local area or region.

Pursuant to section 51(1) of the Act, a Council or, if the Minister so determines or approves, a group of councils must prepare and maintain a plan for the purposes of the operations of the council or councils under this Act (a regional public health plan).

Lisa Atwell from SA Health introduced the review process of the current State Public Health Plan and Melissa Bailey from AECOM provided the facilitation for the workshop.

There were 17 Legatus Group attendees and the following key points were noted:

- Country SA PHN is the health network set up to service the country regions of South Australia, increasing the efficiency and effectiveness of service delivery while improving the coordination of patient care. They are established by the Federal Government and there is value in the development of an MoU between Legatus Group, Country SA PHN and also the Mid North Knowledge Partnership.
- LGA – Public Health Program – Community Wellbeing Alliance - The LGA is seeking public health officers in each of the Regional LGA's and this was an LGA election bid. This has yet to be confirmed although the LGA is progressing with 2 Community Wellbeing Alliance trials and anticipates calling for EOI. This matter will be included in the Legatus Group CEO's report to the board seeking to place an Expression of Interest from the Legatus Group region.
- The regional health plan reviews by most of the Legatus Group Constituent Councils will be due by 2020-2021 or they could occur prior at the same time as the public health planning is occurring or when the new councils undertake their strategic planning.
- Key component to the various Legatus Group Plan talks about partnership which are mentioned 147 times in the 8 plans. Consideration maybe given to those who have individual plans to look at possible regional plan.
- Look at the opportunities for funding via grants such as Age Friendly SA Grants.
- Consultation on the State Public Health Plan will continue until June.
- Legatus Group could look at the level of maturity across the 15 Councils on their plans and implementation.
- Participants saw value in Legatus Group undertaking a regional annual forum to showcase what is being done across the 15 councils and allow an opportunity for peer learning and networking.

The Mid North Knowledge Partnership (MNKP) is a research collaboration between universities, community and business. It is hosted by Flinders Rural Health SA, Charles Darwin University and the Mid North community.

The MNKP provides opportunities for students and researchers to undertake research placements in rural areas where such opportunities aren't readily available. It also provides local communities to have an access point to a university presence. Their research crosses a range of disciplines all with a focus on the future of small rural communities, including:

- Rural healthcare professional workforce recruitment and retention
- Rural life course migration
- Tourism innovation systems
- Art and place
- Youth wellbeing
- University-community engagement

The MNKP was originally piloted by Professor Dean Carson (Rural and Remote Research) and Dr Doris Carson and this is their seventh year.

Country SA PHN is the health network set up to service the country regions of South Australia, increasing the efficiency and effectiveness of service delivery while improving the coordination of patient care. Established by the Federal Government, they exist to bridge the gap of health inequity and access in rural South Australia by building a collaborative and responsive health care system.

## 15.2 DIGITAL

### Reports for Discussion

From: Simon Millcock, CEO, Legatus Group

**Recommendations: That the Legatus Group seeks funding from the LGA R&D program for a project to undertake a gap analysis that will provide recommendations on the digital opportunities of Constituent Councils.**

#### Discussion:

On the 6 April 2018 the Legatus Group CEO arranged a Legatus Group Digital Forum using the zoom meeting program which attracted 14 attendees across the Legatus Group. The presenters were:

1. Isabella Wallington from FUTUREGOV <https://www.wearefuturegov.com/> who presented on *What is a digitally mature council*.
2. Matthew Gordon from OurSay: <https://oursay.org/> who present on *use of technology for current and future community engagement*.

Feedback was sought from the attendees and responses are summarised:

- Great presentations and the zoom platform worked well for those who had access to the technology.
- Level of inconsistency across the region from each council in their equipment and capabilities.
- Legatus to coordinate a change process that is a staged roll out across the region.
- There is great scope for members of the Legatus Group to combine the efforts of our small councils to provide better services to our communities.
- Support for a human/user centred approach, even when it is to do with using technology.
- To reduce the divide between metropolitan Adelaide and Regional SA – digital offers an opportunity to get on a relatively equal footing in terms of customer service and being community led.
- Developing the concepts but making them more applicable to regional (low ratepayer base) Councils would be good.
- The Webinar discussion about simplifying government, and council online portals and simplifying planning procedures /processes was insightful. The “one stop shop” approach seems to be the constant messaging RDAYMN is receiving also, dealing with community members / groups on a regular basis.

The Legatus Group Strategic Plan, 3-year Action Plan and Business Plan includes assisting Constituent Councils in progressing their digital strategies and services. A report on the current capacity of each organisation will provide a basis for identifying the gaps and programs which could be progressed to assist.



### **15.3 Conferences**

From: Simon Millcock, CEO, Legatus Group

**Recommendation: For noting.**

**Discussion:**

#### **1. Regional South Australia Conference Kadina 7-8 June 2018**

This is a partnership between Regional Development South Australia and Economic Development Australia that is being supported by the Legatus Group and will include a full day conference and half day master class / workshop (key topic being population growth). As of 21 May 2018 there are about 100 people registered and it is anticipated to attract over 120 people.

Both Anne Moroney and Legatus Group CEO are on the Economic Development SA Committee and the Legatus Group CEO will be coordinating the master class / workshop which will include:

- Roger Lee the Executive Director from Economic Development Central Oregon who will also be a keynote speaker at the Conference.
- Grazio Maiorano from URPS will present a case study from Latrobe Valley Economic Growth Zone.
- Dr Niki Vincent is the South Australian Commissioner for Equal Opportunity.
- Heidi Hodge Community Engagement and Rural Research Manager Mid North Knowledge Partnership
- Emma Young Regional Manager - Yorke & North Country SA PHN

#### **2. Local Government Professionals Economic Development Forum Adelaide 20 June 2018**

The Legatus Group CEO will be speaking at this forum which will include:

- Sean Keenihan, Principal, Norman Waterhouse Lawyers
- Rodney Harrex, CE, SA Tourism Commission
- Paul Dilulio, CEO, Campbelltown Council
- Chris Hannaford, Director Business and Innovation, City of Prospect
- Anne Moroney, CE and Director, RDA Barossa, Light, Galwer and Adelaide Plains
- Chantal Milton, Manager Strategic Development Projects, City of Salisbury
- Matt Grant, Associate Director, Economic Development & Tourism, City of Adelaide

### **14.4 CEO's Annual Leave and disclosed outside interests**

From: Simon Millcock, CEO, Legatus Group

**Recommendation: For noting.**

Legatus Group CEO Simon Millcock has sought annual leave for September 2018 to travel to the USA and he advises that in accordance with clause 8.1 of his contract these periods of leave are for his involvement with his disclosed and approved outside interests.

## **16. NEXT MEETING**

From: Simon Millcock, CEO, Legatus Group

**Recommendation: For noting**

### **Discussion**

The next meeting of the Board of Management is set down for:

Friday 17 August 2018

Commencing at 10:30am

To be hosted by the Northern Areas Council.